

CITY OF LOS ANGELES

CALIFORNIA

Palms Neighborhood Council
Outreach & Communication
Committee

Randell Erving, Chair
Josh Nadel, Vice Chair
Eliot Hochberg, Member
Danya White, Member
Kristen Chiarello, Member
Brendan Patterson, Member



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Los Angeles, CA 90034

PALMS NEIGHBORHOOD COUNCIL

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Special Joint Board and Communications & Outreach Committee Meeting Agenda
Tuesday, February 18, 2020 – 7:00 p.m.
LAFD Fire Station 43 – 3690 Motor Avenue, Los Angeles, CA 90034

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- I. **CALL TO ORDER & ROLL CALL**
 - A. Call to Order
 - B. Roll Call
 - II. **GENERAL PUBLIC COMMENT** (10 minutes)
 - III. **COMMITTEE BUSINESS**
 - A. **Discussion:** Outreach calendar for booth @ Motor Ave Market
 - B. **PalmsPalooza:** the committee will discuss planning the event in general including but not limited to:
 - **Discussion and possible action:** budget and food purchasing, BBQ contest
 - **Discussion:** Outlining space requirements and creating a draft map of the event with different activity areas.
 - Discussion:** vision and goals for the event (Danya)
 - **Discussion:** potential additional funding sources, process for “the ask” (Josh)
 - **Discussion:** specific ways to involve other Palms NC Committees and Board
 - **Discussion:** Review NC event approval forms and NC event checklist
 - **Updates from Committee Members** regarding research and ideas for the event:
 - Mainstage Entertainment-** performers and strategy (Eliot)
 - Marketing, Promotion + Invitations-** ideas and/or drafts and timeline for event promotion including transportation redirects and requests from LADOT/Metro/MetroBike/Big Blue Bus, Culver City Transit.
 - Confirm date we are sending save the date and to whom
 - Create list of nonprofits, local businesses, elected officials, and City Depts we’d like to reach out to (Danya)
 - Permits, Safety, Volunteers-** starting outreach to volunteers, how, and for what purposes before, during, and after the event
 - Community Engagement + Outreach-** (Kristen)
 - Confirmation of next meeting date: March 3, 2020
 - Confirmation of what committee members are doing before or bringing to the next meeting:
- IV. **Adjournment**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a "Speaker Card" to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, www.palmsnc.la.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Woodbine Park Kiosk, 3409 S. Vinton Ave, at our website: www.palmsnc.la or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at secretary@palmsnc.la

Palms NC Board and Committee members abide by a code of civility (<http://empowerla.org/code-of-conduct/>). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

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SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL

EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL secretary@palmsnc.la