

**Neighborhood Council
Executive Committee**

Nick Greif, Chair
Andres Cuervo, Vice-Chair
V. Claire Jadulang, Member
Melissa Wyatt, Member
Alison Regan, Member

**CITY OF LOS ANGELES
CALIFORNIA**



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**PALMS NEIGHBORHOOD COUNCIL
Executive Committee General Meeting Agenda
Monday, January 23, 2017 – 8:15 p.m.
Fire Station 43 – 3690 Motor Avenue, Los Angeles, CA 90034**

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- I. CALL TO ORDER & ROLL CALL**
 - a. Call to Order
 - b. Roll Call
- II. GENERAL PUBLIC COMMENT (10 minutes)**
 - a. Limited to non-agenda items – subjects related to executive committee issues
- III. COMMITTEE BUSINESS**
 - a. **DISCUSSION AND POSSIBLE ACTION:** Review the Palms NC's current budget and discuss expenditure plans to close out the budget year.
 - b. **DISCUSSION:** Potential appointment of Jenn Gers as Area A Representative.
 - c. **DISCUSSION:** Presentation by Paul Seo, Area D Representative, on Palms Community Day proposal.
 - d. **DISCUSSION:** On pursuing the installation of a little food pantry in Palms to provide free food stuff to those in need and who potential partners might be.
 - e. **DISCUSSION AND POSSIBLE ACTION:** Regarding the WRAC Motion in support of the City's 2017 Marijuana ballot measure:
 - <http://westsidecouncils.com/motion/support-citys-2017-marijuana-regulation-ballot-measure/>
 - [https://ballotpedia.org/Los_Angeles,_California,_Marijuana_Regulation_and_Taxation_Referred_Ordinance,_Measure_M_\(March_2017\)](https://ballotpedia.org/Los_Angeles,_California,_Marijuana_Regulation_and_Taxation_Referred_Ordinance,_Measure_M_(March_2017))
 - [https://ballotpedia.org/Los_Angeles,_California,_Marijuana_Regulation_and_Taxation_Initiative,_Measure_N_\(March_2017\)](https://ballotpedia.org/Los_Angeles,_California,_Marijuana_Regulation_and_Taxation_Initiative,_Measure_N_(March_2017))
 - f. **DISCUSSION AND POSSIBLE ACTION:** Regarding the WRAC Motion in support of Westside Planning Bulletins:
<http://westsidecouncils.com/motion/westside-planning-bulletins/>
 - g. **DISCUSSION AND POSSIBLE ACTION:** Regarding adopting a position on Measure S on the ballot for March 7th:
[https://ballotpedia.org/Los_Angeles,_California,_Changes_to_Laws_Governing_the_General_Plan_and_Development,_Measure_S_\(March_2017\)](https://ballotpedia.org/Los_Angeles,_California,_Changes_to_Laws_Governing_the_General_Plan_and_Development,_Measure_S_(March_2017))
 - h. **DISCUSSION AND POSSIBLE ACTION:** Regarding adopting a CIS on Council File 16-1456 "Limits Access to Childrens Playground" -
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=16-1456>

- i. **DISCUSSION AND POSSIBLE ACTION:** Regarding signing onto a support letter for a grant application by the Magnolia Science Academy. (*see supplemental appendix for draft letter*)
- j. **DISCUSSION:** Update on contract with Kenneth Greene and discussion of additional tasks that may be useful for inclusion into his work schedule.

IV. Adjournment

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a "Speaker Card" to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, www.palmsnc.la

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Woodbine Park Kiosk, 3409 S. Vinton Ave, at our website: www.palmsnc.la or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at secretary@palmsnc.la

Palms NC Board and Committee members abide by a code of civility (<http://empowerla.org/code-of-conduct/>). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Secretary at secretary@palmsnc.la

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL secretary@palmsnc.la

Palms Neighborhood Council
FY 16-17 Budget
 Adopted on 7-6-2016

	Budget
100 Operations	%
Audio and Video Services and Equipment	400.00
Facilities Related and Space Rental	1,440.00
Postage / PO Box	250.00
Office Equipment and Supplies	200.00
General Operations / Miscellaneous	1,100.00
Board Retreat / Training	360.00
Food / Refreshments for Community Meetings	1,500.00
Staffing and Temporary Help	1,500.00
Translation and Transcription	3,000.00
Subtotal	16.5% <u>9,750.00</u>
200 Outreach	
Advertising / Branding / Mailings / Walking Distribution	7,250.00
Community and Outreach Events	11,500.00
Newsletters	600.00
Website Maintenance / Enhancement	4,000.00
Subtotal	39.6% <u>23,350.00</u>
300 Community Improvement	
Community Infrastructure / Street Improvements	5,000.00
Community Beautification and Public Art Projects	3,000.00
Great Streets Challenge / (Re)Visioning Overland Avenue	12,000.00
NC Budget Advocates	200.00
NC Congress	150.00
Subtotal	34.5% <u>20,350.00</u>
400 Neighborhood Purpose Grants	
Neighborhood Purpose Grants	-
Subtotal	0.0% <u>-</u>
500 Elections	
Election Outreach Expense	-
Subtotal	0.0% <u>-</u>
600 Unallocated	
Unallocated	5,550.00
Subtotal	9.4% <u>5,550.00</u>

Grand Total **59,000.00**

Budget Overage Last year -

Total Budget Allocation **59,000.00**

Palms Neighborhood Council
Balance Sheet for FY 2016-17
Prepared as of: 1/3/2017

	FY 2016-17
<u>Assets</u>	
Cash, Beginning Balance	37,000.00
Unallocated	17,000.00
Council Motion Infusion	5,000.00
2016-17 Expenditures PAID using Checks	(2,560.99)
2016-17 Expenditures PAID using P-Card	(5,066.42)
<i>Total Assets</i>	<u>51,372.59</u>
<u>Liabilities</u>	
Apple One (Minutes Writer)	(146.81)
Storage (Price Self Storage)	(808.00)
Newsletter (Mail Chimp/Constant Contact)	(360.00)
Website	(3,000.00)
Total Adjustments by Department	0.00
<i>Total Liabilities</i>	<u>4,314.81</u>
<i>Balance</i>	<u><u>47,057.78</u></u>

Palms Neighborhood Council
Statement of Expenditures for FY 2015-16
Prepared as of: 1/3/2017

Category	Budget	Actual
100 Operations	%	%
Audio and Video Services and Equipment	400.00	435.99
Facilities Related and Space Rental	1,440.00	632.00
Postage / PO Box	250.00	204.00
Office Equipment and Supplies	200.00	-
General Operations / Miscellaneous	1,100.00	786.18
Board Retreat / Training	360.00	247.07
Food / Refreshments for Community Meetings	1,500.00	385.17
Staffing and Temporary Help	1,500.00	1,353.19
Translation and Transcription	3,000.00	1,081.00
Subtotal	16.53% 9,750.00	67.19% 5,124.60
200 Outreach		
Advertising / Branding / Mailings / Walking Distribution	7,250.00	792.94
Community and Outreach Events	11,500.00	205.11
Newsletters	600.00	240.00
Website Maintenance / Enhancement	4,000.00	234.76
Subtotal	39.58% 23,350.00	19.31% 1,472.81
300 Community Improvement		
Community Infrastructure / Street Improvements	5,000.00	-
Community Beautification and Public Art Projects	3,000.00	-
Great Streets Challenge / (Re)Visioning Overland Avenue	12,000.00	-
NC Budget Advocates	200.00	-
NC Congress	150.00	-
Subtotal	34.49% 20,350.00	0.00% -
400 Neighborhood Purpose Grants		
Neighborhood Purpose Grants	-	-
Subtotal	0.00% -	0.00% -
500 Elections		
Election Outreach Expense	-	1,030.00
Subtotal	0.00% -	13.50% 1,030.00
600 Unallocated		
Unallocated	5,550.00	-
Subtotal	9.41% 5,550.00	0.00% -

Grand Total 59,000.00 7,627.41

Total Balance available 51,372.59

PURCHASES BY LINE ITEM

Date	Code	Category	Check/P-Card	Vendor	Purpose	Amount
07/05/2016	500	Election Outreach Expense	Check	James Hernandez	Election Flyers / Materials	\$500.00
07/06/2016	100	General Operations / Miscellaneous	Check	Union Bank	Overdraft Fee	\$33.00
07/06/2016	100	General Operations / Miscellaneous	Check	Union Bank	Overdraft Fee	\$165.00
07/06/2016	200	Newsletters	P-Card	Constant Contact	Newsletters (July)	\$40.00
07/07/2016	100	General Operations / Miscellaneous	Check	Union Bank	Overdraft Fee	\$33.00
07/11/2016	100	General Operations / Miscellaneous	Check	Union Bank	Overdraft Fee	\$165.00
07/11/2016	100	Staffing and Temporary Help	P-Card	Partners in Diversity	Minutes (May)	\$167.48
07/11/2016	100	General Operations / Miscellaneous	Check	Union Bank	Overdraft Fee	\$7.00
07/12/2016	100	General Operations / Miscellaneous	Check	Union Bank	Overdraft Fee	\$33.00
07/14/2016	500	Election Outreach Expense	Check	Veronica Solano	Flyer Translations	\$80.00
07/15/2016	200	Advertising / Branding / Mailings / Walking Distribution	Check	A Unique Presentation	Election Flyers / Materials	\$465.19
07/15/2016	500	Election Outreach Expense	Check	James Hernandez	Election Flyers / Materials	\$450.00
07/15/2016	100	Staffing and Temporary Help	P-Card	Partners in Diversity	Minutes (June)	\$179.03
07/15/2016	100	Staffing and Temporary Help	P-Card	Partners in Diversity	Minutes (July)	\$173.25
07/18/2016	100	Facilities Related and Space Rental	P-Card	Price Self Storage	Storage (July)	\$120.00
07/22/2016	100	Translation and Transcription	P-Card	Interprete	Translation Services (July)	\$250.00
07/28/2016	100	Translation and Transcription	P-Card	Interprete	Translation Services (July)	\$250.00
08/02/2016	100	Translation and Transcription	P-Card	Interprete	REFUND Translation Services (July)	(\$250.00)
08/04/2016	100	Food / Refreshments for Community Meetings	P-Card	Mama's Grill	GA Meeting Food (Aug)	\$82.12
08/08/2016	200	Newsletters	P-Card	Constant Contact	Newsletters (Aug)	\$40.00
08/16/2016	100	Facilities Related and Space Rental	P-Card	Price Self Storage	Storage (Aug)	\$128.00
08/29/2016	100	Board Retreat / Training	P-Card	Treetop Thai	Retreat	\$217.08
08/30/2016	100	Staffing and Temporary Help	P-Card	Partners in Diversity	Minutes (Aug)	\$334.96
08/31/2016	100	Translation and Transcription	P-Card	Interprete	Translation Services (Aug)	\$275.00
09/06/2016	200	Newsletters	P-Card	Constant Contact	Newsletters (Sept)	\$40.00
09/08/2016	100	Food / Refreshments for Community Meetings	Check	Mama's Grill	GA Meeting Food (Sept)	\$66.95
09/08/2016	100	Food / Refreshments for Community Meetings	P-Card	Nick Greif	BR to Nick Greif for GA Meeting Food (July)	\$78.31
09/15/2016	100	Audio and Video Services and Equipment	P-Card	Amazon	MeVo Video Camera	\$435.99
09/16/2016	100	Facilities Related and Space Rental	P-Card	Price Self Storage	Storage (Sept)	\$128.00
10/06/2016	200	Newsletters	P-Card	Constant Contact	Newsletters (Oct)	\$40.00
10/06/2016	100	Food / Refreshments for Community Meetings	P-Card	Mama's Grill	GA Meeting Food (Oct)	\$60.95
10/06/2016	100	General Operations / Miscellaneous	P-Card	Staples	Printing for October GA Meeting	\$111.69
10/17/2016	100	Facilities Related and Space Rental	P-Card	Price Self Storage	Storage (October)	\$128.00
10/27/2016	100	Translation and Transcription	P-Card	Interpreters Unlimited	Translation Services (October)	\$204.00
11/03/2016	100	General Operations / Miscellaneous	P-Card	Staples	Printing for November GA Meeting	\$66.77
11/03/2016	100	Food / Refreshments for Community Meetings	P-Card	Mama's Grill	GA Meeting Food (Nov)	\$96.84
11/07/2016	200	Newsletters	P-Card	Constant Contact	Newsletters (Nov)	\$40.00
11/08/2016	100	General Operations / Miscellaneous	P-Card	Magento	Park Signs	\$69.00
11/14/2016	100	Staffing and Temporary Help	P-Card	Partners in Diversity	Minutes (Oct)	\$498.47
11/16/2016	100	Facilities Related and Space Rental	P-Card	Price Self Storage	Storage (November)	\$128.00
11/18/2016	100	Board Retreat / Training	Check	BR for Nick Greif	Domain (1&1)	\$29.99
12/05/2016	200	Website Maintenance / Enhancement	P-Card	Google Suite	Google Apps for Work	\$35.00
12/06/2016	200	Newsletters	P-Card	Constant Contact	Newsletters (Dec)	\$40.00
12/12/2016	200	Advertising / Branding / Mailings / Walking Distribution	Check	BR for Paul Seo	Safety Flyers	\$327.75
12/13/2016	200	Website Maintenance / Enhancement	P-Card	www.1and1.com	Domain (1&1)	\$71.76
12/19/2016	100	Website Maintenance / Enhancement	P-Card	Price Self Storage	Storage (December)	\$128.00
12/19/2016	200	Community and Outreach Events	Check	Check 5035: Annie Hammond	Faris Block Party	\$205.11
12/22/2016	100	General Operations / Miscellaneous	P-Card	Zazzle USD	Name Tags	\$102.72
12/22/2016	100	Postage / PO Box	P-Card	US 24 7	PO Box Fee	\$204.00
12/30/2016	100	Translation and Transcription	P-Card	Interprete	Translation Services (December)	\$352.00
TOTAL						\$7,627.41

Support for the City's 2017 marijuana regulation ballot measure

Proposed by Fitzsimmons / SORO NC on November 16, 2016

Passage deadline: March 2017

Passed by South Robertson NC

Motion

Refers to City Council file 14-03660-S5

The _____ NC/CC supports the passage of the *Cannabis Enforcement, Taxation, and Regulation Act* ballot measure as an important first step towards establishing a community-forward framework for the regulation, enforcement, and taxation of recreational marijuana in the City of Los Angeles.



Background

In 2013, Los Angeles voters passed Proposition D. Created by the City after extensive discussion with community leaders and forward-looking legal dispensaries, While arguably flawed and indisputably cumbersome to amend, it established City regulations regarding medical marijuana distribution and sales after years of debate and legal challenges. A competing and much more permissive measure on that ballot, put forth by operators of illegal dispensaries, was defeated.

With the passage of California Proposition 64 decriminalizing the sale of recreational marijuana, the City must once again revisit its rules.

A group of dispensary owners has pre-emptively put forth a ballot measure (the *LA Marijuana Regulation and Safety Act*, or MRSA) for March 2017 that would replace Proposition D with highly detailed new language within the City's municipal code. In response, the City has authorized a competing measure (the *LA Cannabis Enforcement, Taxation, and Regulation Act*, or CETRA).

The fundamental point of difference is how best to establish a regulatory, enforcement, and taxation framework for the City. Given the rapidly-evolving nature of the State's licensing requirements, the City believes it shouldn't be locked in to language that can only be changed by another ballot measure, as MRSA would largely do. CETRA's approach is rather to restore the City government's authority to create and enforce regulations (and the ability to refine them as necessary).

Further, CETRA calls for extensive public hearings to solicit input on those rules, specifically from Neighborhood Councils. As the City's experience with medical marijuana demonstrated, citizen input is crucial, if potentially contentious.

CETRA sets gross receipt tax rates that are significantly higher and more wide-ranging than those in MRSA. And finally, CETRA creates new enforcement tools for the City, including the ability to shut off water and power to the business.

While CETRA is not intended to be a complete regulatory framework, the City has established an active working group to craft the additional changes to the Municipal Code, with the goal of passing legislation in July, 2017 (well before Prop. 64 takes effect).

Westside planning bulletins

Proposed by Broide/WNC on October 19, 2016

Passage deadline: March 2017

Passed by South Robertson NC

Motion

The _____NC/CC requests that Council Districts 5 and 11 prepare regular email planning bulletins that compile current land use issues, including citywide policy issues, current hearing dates, and details about Westside developments being considered by the City.



Background

Council District 4 prepares detailed weekly planning bulletins (sign up at <https://goo.gl/forms/jxCCfKreljG7sO8v1>) for its constituents. Those emails are incredibly helpful in sorting out deadlines and important planning-related info that is relevant to community folks.

In an ideal world, the Planning Dept. downtown would provide an easy way for us to track major citywide initiatives and related hearings. Despite having asked Planning for this info on their website, it has not yet materialized. Having a reference document that is updated weekly would make our “jobs” less of a struggle and allow us to focus on the important details of projects and policies—rather than the pathways.

Therefore, we would like to request that our Planning staffs in CDs 5 and 11 create similar documents for distribution among the neighborhood and community councils, HOA’s and other groups who may have interest.

Download additional background

MOTION

In order to provide for a safe environment in our children's playgrounds, the City should limit access to children and parents or guardians accompanying a child. Other municipalities have adopted similar laws to enhance child safety and provide law enforcement officers and the public with clear regulations as to who may be present in a children's playground.

I THEREFORE MOVE that the Office of the City Attorney, with the assistance of the Department of Recreation and Parks, be requested to prepare and present a draft ordinance that limits access to a children's playground within a City park to children and parents or guardians accompanying a child.

I FURTHER MOVE that the Department of Recreation and Parks post signage at children's playgrounds subject to the new law.

I FURTHER MOVE that the Board of Recreation and Park Commissioners be requested to consider and act on the proposed ordinance.

PRESENTED BY: 
MITCH O'FARRELL
Councilmember 13TH District

SECONDED BY: 




DEC 14 2016

December 14, 2016

Tom Torlakson
State Superintendent of Public Instruction
California Department of Education
1430 N Street, Suite 3400
Sacramento, CA 95814

RE: Partnership Letter for 21st Century Expanded Learning Programs

Dear Superintendent Torlakson:

Palms Neighborhood Council (PNC) is excited to partner with the Youth Policy Institute (YPI), a non-profit organization based in Los Angeles, in order to support expanded learning opportunities for high-need schools and students. Our organization currently works with Magnolia Science Academy-6 Palms (MSA-6), and we look forward to supporting YPI as they implement expanded learning programs for students. MSA-6 is a charter school that services the students of this area from grades 6 through 8.

The mission of Magnolia Science Academy-6 is to provide a college preparatory educational program emphasizing science, technology, engineering, and math (STEM) in a safe environment that cultivates respect for self and others. The PNC has worked with Magnolia Science Academy-6 in order to help them achieve their mission and to help better the community of Palms. The PNC has helped support MSA-6's STEM program by helping the school apply for a grant for their school. The application was received and accepted and a grant of \$3000 was awarded to the school. The school was able to use these funds to supplement the cost of a class set of laptops and a computer cart. With the infusion of technology into MSA-6, the school was able to implement an online curriculum. This new curriculum is to help ensure that students are up to date with the Common Core State Standards (CCSS) that the state has adopted. In addition to the online curriculum, the grant helps the school; stay up to date by current technology, different avenue of instruction for students and teachers, and by providing equal access to all students. In addition to the main curriculum of the school, the school's after school program is also able to use the laptops in order to help tutor students and to teach extracurricular activities.

YPI has been providing expanded learning programs for over ten years, and now operates services at over 70 schools throughout Los Angeles. YPI works hand-in-hand with schools and existing partners to ensure that expanded learning programming reflects the needs of students and families. We feel confident that our partnership with both YPI and the school will continue to yield positive academic results for students.

We look forward to working with YPI and MSA-6 Palms, in the years ahead to continue supporting the needs of students and their families. If you have any questions about our organization or partnership in this proposal, please do not hesitate to contact me.

Sincerely,

Palms Neighborhood Council President