

CITY OF LOS ANGELES

CALIFORNIA



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Palms Neighborhood Council  
Representative Assembly

Alison Regan, President  
Eryn Block, Vice-President  
V. Claire Jadulang, Secretary  
Katie Clarkin, Treasurer  
Vacant, Community Org. Rep.  
Jenn Gers, Residential Rep. A  
Erika Graves, Residential Rep. B  
Scott Chase, Residential Rep. C  
Paul Seo, Residential Rep. D  
Vacant, Residential Rep. E  
John Stanley, Business Rep. 1  
Maria Muñoz, Business Rep. 2  
Vacant, Business Rep. 3

## PALMS NEIGHBORHOOD COUNCIL

### Representative Assembly General Meeting Agenda

Wednesday, December 5, 2018 – 7:00 p.m.

IMAN Center – 3376 Motor Avenue, Los Angeles, CA 90034 (onsite parking available)

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

- I. CALL TO ORDER & ROLL CALL**
  - a. Call to Order (Regan)
  - b. Roll Call (Jadulang)
  
- II. COMMUNITY & GOVERNMENT REPORTS** (15 minutes – 3 minutes each)
  - a. Office of Councilmember Paul Koretz
  - b. Office of Mayor Eric Garcetti
  - c. LA Police Department
  - d. Department of Neighborhood Empowerment
  - e. Other Government Departments and Community Organizations
  
- III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS & MULTIPLE AGENDA ITEM PUBLIC COMMENT** (10 minutes)
  
- IV. CONSENT AGENDA** (2 minutes)
  - a. **MOTIONS FROM NOVEMBER MEETING:**
    - i. To approve minutes from 10/3/18 General Assembly meeting.  
<https://drive.google.com/drive/folders/0B5CdlcPn8xayMkhQNXRUMkIIN28>
    - ii. **MOTION:** To appoint Eryn Block as Vice-President of the Palms Neighborhood Council and Vice-chair of the Executive Committee and accept her resignation as Area E Rep.
    - iii. **MOTION:** To appoint Jamie Poster as Chair of the Planning and Land Use committee.
    - iv. **MOTION:** To appoint Neal Anderberg as Vice-chair of the Planning and Land Use committee.
    - v. **MOTION:** To make Claire Jadulang an alternate signer for the Palms Neighborhood Council.
    - vi. To approve the September Monthly Expenditure Report (MER)

[Full report available here:

<https://drive.google.com/drive/folders/1EURn2VfQQ3pfNiVekfUv7AHYTBHrY9l>

vii. **FUNDING MOTIONS:**

1. **MOTION:** To re-authorize the reimbursement of \$60.18 to board member Jenn Gers for Palms Community Day expenditures.
  2. **MOTION:** To re-authorize the Palms NC to spend up to \$550 to purchase 500 PNC branded bike lights for outreach events and to encourage safe bike riding.
  3. **MOTION:** To re-authorize the Palms NC to purchase 750 PNC branded reusable tote/shopping bags for outreach and encouraging reusable shopping bag use.
- b. **MOTION:** To appoint Kasey Crawford as Chair of the Transportation and Infrastructure committee
- c. **FUNDING MOTIONS:**
- i. **MOTION:** To authorize the reimbursement of \$192.92 to Justine Saquilayan for Facebook ads on behalf of the Green committee to promote the Green-up event and Recycled Art project event.

V. **EXECUTIVE BOARD & REPRESENTATIVE REPORTS** (10 minutes – 2 minutes each)

- a. **President’s Report** (Regan)
  - i. **MOTION:** To appoint Karla Van Horn as the Representative for Residential Area E [See supplemental materials for resume]
  - ii. **MOTION:** To appoint Randell Erving as the Community-based Organization Representative [See supplemental materials for resume]
  - iii. **MOTION:** To appoint Aijaz Dagga as the Representative for Business Area 3 [See supplemental materials for resume]
- b. **Vice-President’s Report** (Block)
- c. **Secretary’s Report** (Jadulang)
- d. **Treasurer’s Report** (Clarkin)
  - i. **MOTION:** To approve the October Monthly Expenditure Report (MER) [See supplemental materials for summary – full report available here: <https://drive.google.com/drive/folders/1EURn2VfQQ3pfNiVekfUv7AHYTBHrY9l>]
- e. **Community-Based Organization Rep** (Vacant)
- f. **Residential Rep. A** (Gers)
- g. **Residential Rep. B** (Graves)
- h. **Residential Rep. C** (Chase)
- i. **Residential Rep. D** (Seo)
- j. **Residential Rep. E** (Vacant)
- k. **Business Rep. 1** (Stanley)
- l. **Business Rep. 2** (Muñoz)
- m. **Business Rep. 3** (Vacant)

VI. **COMMITTEE REPORTS**

- a. **Commercial Corridor Activation** (Crane)
- b. **Communications & Outreach** (Saquilayan)
- c. **Green** (Block)

- i. **MOTION:** To appoint Shakuntala Zakheim as a member of the Green committee.
- d. **Homelessness & Public Safety (Seo)**
  - i. **MOTION:** To request \$6,966 in order to replenish the cache of emergency supplies located at the IMAN Center and St. Mary’s Church in Palms.
  - ii. **MOTION:** To appoint William Keith as PNC liaison to the Los Angeles County Resilience committee
  - iii. **MOTION:** To appoint William Keith as PNC liaison to the Neighborhood Council Emergency Preparedness Alliance
- e. **Planning & Land Use (Poster)**
  - i. **MOTION:** The committee recommends that the PNC SUPPORT the project at 10522-10528 Woodbine Street conditioned upon the owner’s agreement to comply with the following recommendations:
    - 1. Fencing – all construction fencing to be at 8 feet
    - 2. Security during construction – provide security cameras and some pointed at street and alley
    - 3. Pest control – Remove pests from site prior to demo
    - 4. Repave the Alley – paving of the entire width behind Project Site
    - 5. Dog Waste station to be provided on-site
    - 6. Transit passes – the owner provide free 6-month pre-paid transit passes to residents
    - 7. Construction parking - Off-site parking be required for construction workers until parking area completed on Project Site so on-street parking is available to community during construction.
    - 8. E-scooter parking - provide e-scooter parking area
    - 9. Provide landscaping in compliance with the PNC landscape guidelines
  - ii. **MOTION:** The committee recommends to the PNC to urge CD5 to continue with an after-the-fact HCM nomination and provide a clear explanation how the demolition permit was issued and possible next steps.
  - iii. **Discussion** re Westside Community Plan [*see supplemental materials for specific recommendations*]
- f. **Transportation & Infrastructure (Crawford)**
  - i. **MOTION:** To appoint Erika Graves and Parker Saussy to the Transportation and Infrastructure Committee.
- g. **Executive (Regan)**

**VII. OLD BUSINESS**

- a. **Going paperless at meetings and events – Green committee to draft procedures and options for eliminating waste at PNC meetings and events**

**VIII. NEW BUSINESS**

- IX. Adjournment** (End time is approximately 9:00 p.m. or shortly thereafter)

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a “Speaker Card” to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion of or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be

determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, [www.palmsnc.la](http://www.palmsnc.la).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Woodbine Park Kiosk, 3409 S. Vinton Ave, at our website: [www.palmsla.org](http://www.palmsla.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at [secretary@palmsnc.la](mailto:secretary@palmsnc.la)

Palms NC Board and Committee members abide by a code of civility (<http://empowerla.org/code-of-conduct/>). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

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SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL [secretary@palmsnc.la](mailto:secretary@palmsnc.la)