

CITY OF LOS ANGELES  
CALIFORNIA



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**Palms Neighborhood Council  
Representative Assembly**

Eryn Piper Block, President  
Randell Erving, Vice President  
Helen Tocco, Secretary  
David Bocarsly, Treasurer  
Brendan Patterson, Community Org. Rep.  
Kay Hartman, Residential Rep. A  
VACANT, Residential Rep. B  
Scott Chase, Residential Rep. C  
Jessalyn Waldron, Residential Rep. D  
VACANT, Residential Rep. E  
Eliot Hochberg, Business Rep. 1  
Andrew Half, Business Rep. 2  
Jordan Penland, Youth Representative

**PALMS NEIGHBORHOOD  
COUNCIL**

**Representative Assembly General Meeting Agenda  
Wednesday, August 5th 2020 – 7:00 p.m.**

**Zoom Meeting Online at <https://zoom.us/j/95770851966>  
or by telephone, Dial +1 669 900 6833 to join the meeting  
Then enter this Webinar ID: 957 7085 1966 and press #**

**Press \*9 to raise hand for public comment**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

*In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Palms Neighborhood Council meeting will be conducted entirely telephonically.*

*Every person wishing to address the Neighborhood Council must dial +1 669 900 6833 and enter 975 7085 1966 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting*

**I. CALL TO ORDER & ROLL CALL**

- a. Call to Order (Block)
- b. Roll Call (Tocco)

**II. COMMUNITY & GOVERNMENT REPORTS**

- a. Office of Councilmember Paul Koretz – Elizabeth Garcia [Elizabeth.garcia@lacity.org](mailto:Elizabeth.garcia@lacity.org)
- b. Office of Mayor Eric Garcetti – Kevin Taylor [kevin.taylor@lacity.org](mailto:kevin.taylor@lacity.org)
- c. LA Police Department – Juan Ceja
- d. Department of Neighborhood Empowerment – Freddy Cupen-Ames [freddy.cupen-ames@lacity.org](mailto:freddy.cupen-ames@lacity.org)
- e. Office of State Senator Holly Mitchell – Lily Sofiani [lily.sofiani@sen.ca.gov](mailto:lily.sofiani@sen.ca.gov)
- f. Office of State Assemblymember Sydney Kamlager-Dove – Kasey Kokenda [kasey.kokenda@asm.ca.gov](mailto:kasey.kokenda@asm.ca.gov)
- g. Other Government Departments and Community Organizations

- i. Budget Advocates Report (3 Minutes)
- ii. Motor Avenue Improvement Association (3 minutes)

### III. ANNOUNCEMENTS

- a. WRAC Townhall with Director of Public Health at the LA County Health Department, Dr. Barbara Ferrer on Wednesday, August 19<sup>th</sup> at 4pm

### IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS & MULTIPLE AGENDA ITEM PUBLIC COMMENT (10 minutes)

### V. CONSENT AGENDA (2 minutes)

- a. **MOTION:** To approve minutes from 7/1/2020 General Assembly meeting. [[Click here](#) for minutes]

### VI. BOARD REPORTS & COMMUNITY RECOGNITION (10 minutes – 1 minute each)

- a. **President's Report** (Block – [eryn.block@palmsnc.la](mailto:eryn.block@palmsnc.la))
  - i. **MOTION:** To appoint Danya White as Area B Representative
  - ii. **MOTION:** To appoint Kristen Chiarello as Area E Representative
  - iii. **MOTION:** To appoint Jordan Penland and Jessalyn Waldron as co-chairs of the Homelessness and Safety Committee.
  - iv. **MOTION:** To create the Ad Hoc Committee on Racial and Social Justice and appoint Randell Erving and Eryn Piper Block as co-chairs
- b. **Treasurer's Report** (Bocarsly – [david.bocarsly@palmsnc.la](mailto:david.bocarsly@palmsnc.la))
  - i. **MOTION:** To approve the June Monthly Expenditure Report (MER) [*See supplemental materials for summary – full report available [here](#)*]
  - ii. **MOTION:** To approve the updated FY 20-21 Palms NC Budget and Administrative Packet [*see supplementals*]
- c. **Vice-President's Report** (Erving – [randell.erving@palmsnc.la](mailto:randell.erving@palmsnc.la))
- d. **Secretary's Report** (Tocco – [helen.tocco@palmsnc.la](mailto:helen.tocco@palmsnc.la))
- e. **Community-Based Organization Rep** (Patterson – [Brendan.patterson@palmsnc.la](mailto:Brendan.patterson@palmsnc.la))
- f. **Residential Rep. A** (Hartman – [kay.hartman@palmsnc.la](mailto:kay.hartman@palmsnc.la))
- g. **Residential Rep. B** (VACANT)
- h. **Residential Rep. C** (Chase – [scott.chase@palmsnc.la](mailto:scott.chase@palmsnc.la))
- i. **Residential Rep. D** (Waldron – [jessalyn.waldron@palmsnc.la](mailto:jessalyn.waldron@palmsnc.la))
- j. **Residential Rep. E** (VACANT)
- k. **Business Rep. 1** (Hochberg – [eliot.hochberg@palmsnc.la](mailto:eliot.hochberg@palmsnc.la))
- l. **Business Rep. 2** (Halff – [andrew.halff@palmsnc.la](mailto:andrew.halff@palmsnc.la))
- m. **Youth Rep** (Penland – [jordan.penland@palmsnc.la](mailto:jordan.penland@palmsnc.la))

### VII. COMMITTEE REPORTS & COMMUNITY RECOGNITION

- a. **Transportation & Infrastructure**
  - i. **PRESENTATION:** Slow Streets Program Update (5 minutes)
- b. **Business and Beautification**
- c. **Communications & Outreach**
  - i. **FUNDING MOTION:** Purchase a HootSuite Pro account for up to \$120 (\$29/month, to re-evaluate and potential fund further after 3 months)
- d. **Green**

- i. **MOTION:** To support [CIS 20-0002-S111](#): We support Councilmember Koretz and Councilmember Ryu's Resolution to oppose AB 235 or other legislative or administrative actions to amend the state law to undercut California Endangered Species Act protections for mountain lions and other imperiled species. *[See supplementals for full CIS.]*
- ii. **MOTION:** To submit the following CIS in favor of [AB 345](#): *[See supplementals for full CIS.]*
- iii. **FUNDING MOTION:** To allocate up to \$1,000 to the Motor Avenue Improvement Association for tree trimming and maintenance *[See supplementals for invoice and planting plan.]*
- iv. **FUNDING MOTION:** To allocate up to \$150 for the Green Committee to host Zoom webinar about native plant gardening. *[See supplementals for invoice.]*
- e. **Homelessness & Public Safety**
- f. **Planning & Land Use**
- g. **Executive**

## VIII. NEW BUSINESS

- a. **FUNDING MOTION:** To approve up to \$500 to pay Oliver Lan to update the Palms NC website

## IX. NOTICE: Next GA Meeting will be Wednesday, September 2nd at 7:00PM

## X. Adjournment (End time is approximately 9:00 p.m. or shortly thereafter)

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Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a "Speaker Card" to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion of or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, [www.palmsnc.la](http://www.palmsnc.la).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Woodbine Park Kiosk, 3409 S. Vinton Ave, at our website: [www.palmsla.org](http://www.palmsla.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at [secretary@palmsnc.la](mailto:secretary@palmsnc.la)

Palms NC Board and Committee members abide by a code of civility (<http://empowerla.org/code-of-conduct/>). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Secretary at [secretary@palmsnc.la](mailto:secretary@palmsnc.la)

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL [secretary@palmsnc.la](mailto:secretary@palmsnc.la)



## Area B

Madam President,

I, Danya White, am interested in representing Area B in the Palms Neighborhood Council. I am a current resident and have been so for the past ten years. I reside at 3533 Mentone Ave #1, Los Angeles, CA 90034.

I'd love to represent my area because I care about creating community. I think we can do that by advocating for transparent communications within the community. I've witnessed the PalmsNC make itself more known in the community by creating events that the community can participate in as it advocates for the neighborhood by interacting with our local and state representation.

As an Area B advocate I'd like to encourage the community members to keep our area clean by picking up litter as we walk or stroll through the area. I call the project Area B-Beautiful, Area Bea-utiful, Area Beautiful. I'm thinking we might need a bee as a mascot, so with our Area Beautiful campaign we can encourage our residents to plant gardens or perhaps a potted flower on the patio for bees to enjoy, as well.

I was pleased to spearhead the marketing for Area B's Halloween Block party, which turned into a gathering for all of Palms. I am the current editor for the PalmsNC newsletter, and I contribute to the FB social media marketing for the PalmsNC by boosting the posts in Palms area FB groups. I am a member of the new Palms volunteer FB group and I participated in calling our area seniors as a member. My resume is attached as requested.

Thank you for your consideration.

Danya White  
Palms Area B resident  
Attachments area

## Area E

Hi Eryn,

I'd like to offer my services as the Area E rep. if you are still looking for candidates.

1. I want to serve the community, to share resources, to create change, and to help others.

2. I've been an active Palms committee member and active volunteer for two years. I've created good relations with current board members and want to be of assistance where I can.
3. Once we are somewhat out of this COVID world I'd like to try to spread the word about the Palms NC in person, restart my efforts to get stop signs or speed bumps on Expo Blvd and get trash bins on the bike path and keep trying to do what is beneficial to all that live in Area E. I will do these either way :) so no worries if there is someone else appointed as the area rep, we can work together. In the meantime, I will do what I can while quarantining.

thank you!

Kristen

**Kristen Chiarello** | Los Angeles, CA | 908-461-7457 | kchiarello@gmail.com |

<https://www.linkedin.com/in/kristen-chiarello-ma-3729b722/>

## **Operations and Client Relations Manager**

Results-driven and client-centric professional. Highly experienced in supervising multiple teams, creating processes, and improving KPIs. Known for strong management and training capabilities. Thrives in chaotic situations.

### **Professional Experience**

#### **Head of Operations**

Vistadash – Los Angeles, CA

June 2017 – present

Supervise daily business operations. Develop a culture of trust and teamwork. Focus on client satisfaction and retention. Oversee resource and personnel logistics. Assist with sales pipeline and financial forecasting. Evolve development processes and guide the team to adopt a user-experience focus. Strengthen vendor relations. Directly manage Implementation, Account Management, Client Support, and Analytical teams. Interact regularly with all teams to ensure optimal cross-team communication and creation of common goals. Lead the company in a positive direction during a critical growth period.

- Managed operations during the transition from large month-over-month revenue loss to positive revenue status.
- Curtailed over 50% of client churn using quantitative insights on cancellations and establishing new processes.
- Reduced client onboarding time to bill 60% from 90 to 30 days and improved customer experience.
- Reassessed entire company structure and aligned teams to leadership for immensely improved company flow.
- Enacted communication standards and Scrum style project management to increase productivity.
- Successfully structured the reorganization of personnel in response to major resource limitations.

#### **Training Manager and Accounts Director**

PCG Companies – Eatontown, NJ

June 2012 – May 2017

Selected by owner to help build PCG's consulting and training divisions. Member of PCG Executive and Leadership teams. Managed training, video production, and audit teams. Given the opportunity to help grow an emerging company as Head of Operations for Vistadash, the PCG-developed marketing intelligence tool.

- Recognized on CBT "Auto Marketing Now" for outstanding training and consultative skills.
- Successfully managed High Value Client accounts.
- Lead the digital certification program which resulted in thousands of automotive industry employees and vendors completing certifications.
- Increased the sale of digital audits by 50% by redesigning the presentation and creating a better process, which lead to more long-term clients for PCG digital and consulting services.
- Managed first mentoring program which expanded into three new mentoring programs.

## **Accounts and Project Manager**

PCG Digital Marketing – Eatontown, NJ

August 2010 – May 2012

- Managed 30 + accounts at a time and maintained strong retention rates.
- Created digital marketing campaigns for optimal client digital presence and strong ROI.
- Managed client budgets and interacted with other vendors to unify efforts and best practices.
- Analyzed success of online marketing with a variety of data analysis tools.
- Created and presented detailed reports and strategic plans for clients.

## **Opportunity Consultant**

Icims – Hazlet, NJ

October 2008 – September 2009

- Cultivated new opportunities through proactive communications such as email blasts and cold calls.
- Created marketing communications to keep potential customers updated on new company technology.
- Found and utilized avenues for discovering new prospects and assisted with customer retention.
- Developed rapport with potential clients, answered product questions, and identified decision-makers.

## **Communications Manager (contract position)**

Lockheed Martin – Manassas, VA

January 2005 – July 2005

- Created press releases resulting in regular media coverage of company events.
- Assisted with management of community relations and major philanthropic events.
- Wrote correspondence for company president and published corporate communication.
- Founding member of "Lockheed Martin Community Relations Council of the Greater Washington Region."

## **Public Relations Coordinator and Expo Coordinator**

Marine Corps Marathon – Quantico, VA

January 2003 – December 2004

- Managed logistics and cold outreach sales of MCM Runners' Expo, resulting in the first 100% sell out.
- Coordinated participation of charities resulting in being named USA Track Field's "Charitable Race of the Year"
- Interacted with media and major corporations resulting in fantastic event coverage.
- Designed and authored Media Guide and Event Book, distribution over 22,000.
- Named MCM Employee of the Year and Profiled in the "Movers and Shakers" section of The Washington Times.

## **Education**

Master of Human Relations- University of Oklahoma, Norman, OK

Dual Bachelors Journalism and American Studies- Rutgers University, New Brunswick, NJ

## **Skills and Certifications**

Microsoft Word, Excel, PowerPoint, Outlook, Project Management and Communication Tools, G Suite, Digital Marketing, SEO, Training, Google Analytics, WordPress, Camtasia, Process Creation, Client Relations

## **Volunteer Work**

Palms Neighborhood Council Green and Outreach committees. Women's Self-defense.



# Danya White

3533 Mentone Ave #1  
Los Angeles, CA 90034  
310 882-8128  
danya.white@palmsnc.la

## PROFILE

Storyteller in chief. A proactive team player with the ability to take initiative and produce self-directed work, using my exceptional written and spoken communication skills. I am flexible, thoughtful, and empathetic to the needs of fellow employees and clients with strong organizational skills.

## EXPERIENCE

### **Operations Communications Specialist, Transamerica Retirement Solutions- Los Angeles, CA 2004-2017**

Handled client communications both business to business and direct to customers.

Researched complex and ongoing issues with contracts and created customized professional correspondence providing the information to our clients.

Recommended improvements in service to improve productivity to ensure quality service.

Handled multiple assignments simultaneously in a fast paced work environment.

Trained and mentored new employees with a focus on end of life transactions and answered any questions about departmental issues.

Retrieved census information directly from corporate client in order to initiate end of life transaction processing.

Wrote articles and submitted story ideas for the internal company website.

### **Brokerage Operations Specialist, National Planning Corp-Santa Monica,CA 2001-2004**

Established Net Exchange Pro Services for representatives and employees.

Processed the removal of restrictions on restricted securities.

Communicated effectively relevant information to representatives on a daily basis.

Facilitated the transferability of securities by collecting the necessary documents for negotiability.

Efficiently processed the gifting of assets from one account to another.

Answered questions about available brokerage account services.

Processed cashless stock option transactions.

Tracked broker commissions on EXCEL spreadsheet.

**Brokerage Customer Service Representative, Transamerica Financial Group-Los Angeles, CA 1999-2000**

Worked with clearing agent to solve complex account issues.

Facilitated the account transfer process by communicating with brokers and the clearing agent.

Employed research skills and used resources to answer inquiries.

Identified potential problem areas and made suggestions for improvement.

Processed Electronic Funds Transfer Reconciliation using the People Soft accounting system.

Answered incoming calls from brokers.

Tracked progress of client transfers using EXCEL.

Utilized Pershing online clearing systems to assist brokers with asset transfers.

**Investment Services, Customer Service Representative, T Rowe Price Mutual Fund Company-Los Angeles, CA 1997-1999**

Processed mutual fund transactions (buying, selling, and exchanges).

Utilized resources and knowledge of financial markets to serve as an area expert and mentor others.

Discussed the characteristics and legal requirements of Individual Retirement Accounts.

Learned the fundamentals of workplace retirement accounts and ERISA regulations.

Designed the form to track clients' requests and comments regarding the new consolidated statements.

Streamlined the process for getting unclaimed mail evaluated and processed as the lead person in the Unclaimed Mail department.

Performed website updates for several of the T Rowe Price mutual funds on a quarterly basis.

Answered efficiently potential and existing clients' inquiries.

Received special recognition for contributing ideas and suggestions

Obtained Series 6 and 63 licensing.

**EDUCATION**

University of California, Davis — Bachelor of Arts, Rhetoric and Communications

Northwestern University-Certificate, Social Media Marketing

**SKILLS**

Project manager, Storyteller, Social Media, Marketing Editor, Writer, Blogger.

# Monthly Expenditure Report



**Reporting Month: June 2020**

**Budget Fiscal Year: 2019-2020**

**NC Name: Palms Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40000.98	\$16699.93	\$23301.05	\$0.00	\$0.00	\$23301.05

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29968.49	\$868.05	\$4801.05	\$0.00	\$4801.05
Outreach		\$12831.88		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7000.00	\$0.00	\$6500.00	\$0.00	\$6500.00
Neighborhood Purpose Grants	\$15000.00	\$3000.00	\$12000.00	\$0.00	\$12000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$11967.51	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_palmsla	06/01/2020	Google - Email accounts	General Operations Expenditure	Office	\$168.00
2	MAILCHIMP MISC	06/03/2020	Monthly Expense - Mailchimp Subscription	General Operations Expenditure	Office	\$29.99
3	THE HOME DEPOT #1010	06/04/2020	THIS WAS RETURNED: To authorize the Palms NC to spend up to \$525 to purchase a car canopy and shed to be used for CERT training and exercises	General Operations Expenditure	Office	\$350.90
4	THE HOME DEPOT #1010	06/06/2020	To authorize the Palms NC to spend \$70 for a lock and heavy duty wooden flooring for the storage unit. To authorize the Palms NC to spend up to \$525 to purchase a car canopy and shed to be used for CERT trainings and exercises.	General Operations Expenditure	Office	\$400.35
5	THE HOME DEPOT 1010	06/06/2020	THIS IS THE RETURN: To authorize the Palms NC to spend up to \$525 to purchase a car canopy and shed to be used for CERT training and exercises	General Operations Expenditure	Office	\$-350.90

6	WWW.1AND1.COM	06/07/2020	Website hosting	General Operations Expenditure	Office	\$8.71
7	FACEBK RVTV7UANG2	06/09/2020	Facebook Ad	General Operations Expenditure	Outreach	\$12.78
8	PSS NATIONAL BLVD.,LLC	06/15/2020	Storage Unit Monthly Expense	General Operations Expenditure	Office	\$261.00
9	WESTSIDE PRINT CENTER	06/18/2020	To authorize the Palms NC to spend up to \$800 to purchase flyers and yard signs for the Palms Slow Streets program	General Operations Expenditure	Outreach	\$525.60
10	4IMPRINT	06/19/2020	To approve up to \$500 for the purchase of reusable Palms NC-branded water bottles	General Operations Expenditure	Outreach	\$495.02
11	CASUAL SPORTSWEAR INC	06/19/2020	To approve up to \$1000 for Palms NC branded face masks	General Operations Expenditure	Outreach	\$1000.00
12	City of Los Angeles Budget Advocates	03/23/2020	To approve up to \$200 to the Budget Advocates	General Operations Expenditure	Outreach	\$200.00
13	World Harvest Charities & Family Services	06/01/2020	Authorize the Palms NC to spend up to \$3,000 on NPG for the World Harvest Charities and Family Services.	Neighborhood Purpose Grants		\$3000.00
14	More Prepared	06/10/2020	To authorize the Palms NC to spend up to \$4,400 to replace emergency supplies and individually packaged water donated to various groups during the recent COVID pandemic	General Operations Expenditure	Outreach	\$974.27
15	The Surplus Store	06/11/2020	To authorize the Palms NC to spend up to \$4,400 to replace emergency supplies and individually packaged water donated to various groups during the recent COVID pandemic	General Operations Expenditure	Outreach	\$3425.73
16	YJBK Inc	06/11/2020	To authorize the Palms NC to spend up to \$4900 for Nano Filtered KF94, FDA registered, protective masks to be used by the Palms NC emergency responder volunteers and support personnel	General Operations Expenditure	Outreach	\$4898.48
17	City of Los Angeles Congress of Neighborhoods - Event	06/10/2020	To approve a \$500 contribution to the Congress of Neighborhoods	General Operations Expenditure	Outreach	\$500.00
18	City of Los Angeles Budget Advocates	06/10/2020	To approve an \$800 contribution to the budget advocates	General Operations Expenditure	Outreach	\$800.00
<b>Subtotal:</b>						<b>\$16699.93</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

Fiscal Year  
2020 -2021

Office of the City Clerk  
Neighborhood Council Funding Program  
Fiscal Year Administrative Packet

Neighborhood Council: \_\_\_\_\_

## **NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET**

### **Summary**

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

### **Goal(s)**

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
  - If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

### **Procedure**

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the Packet has been voted on by the board, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is: <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) or call us at 213-978-1058.

## NEIGHBORHOOD COUNCIL FUNDING PROGRAM

### FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

#### **Neighborhood Council Financial Officers - Names and Signatures:**

**Treasurer**

☐ Please check here if a new Treasurer is being appointed

  
\_\_\_\_\_  
SIGNATURE OF THE TREASURER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE TREASURER

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
BOARD POSITION

\_\_\_\_\_  
PHONE NUMBER

**CONTINUES OTHER SIDE**



**2nd Signer**☐ Please check here if a new 2<sup>nd</sup> Signer is being appointedSIGNATURE OF THE 2<sup>nd</sup> SIGNER

DATE

PRINT NAME OF THE 2<sup>nd</sup> SIGNER


EMAIL

BOARD POSITION

PHONE NUMBER

**Alternate Signer**☐ Please check here if a new Alt. Signer is being appointed

(If not applicable, please indicate "N/A")



SIGNATURE OF THE ALTERNATE SIGNER

DATE

PRINT NAME OF THE ALTERNATE SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

**1<sup>st</sup> Bank Cardholder**☐ Please check here if a new Cardholder is being appointedSIGNATURE OF THE 1<sup>st</sup> BANK CARD HOLDER

DATE

PRINT NAME OF THE 1<sup>st</sup> BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

**2<sup>nd</sup> Bank Cardholder**☐ Please check here if a new Cardholder is being appointedSIGNATURE OF THE 2<sup>nd</sup> BANK CARD HOLDER

DATE

PRINT NAME OF THE 2<sup>nd</sup> BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

**\*\*\* Bank Cardholders, please read further next page \*\*\***

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM  
BANK CARDHOLDER ACKNOWLEDGEMENT &  
AGREEMENT OF RESPONSIBILITIES**

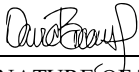
This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

**PLEASE SIGN OTHER SIDE**

OFFICE OF THE CITY CLERK | [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) | 213-978-1058

**1<sup>st</sup> Bank Cardholder**



---

SIGNATURE OF THE 1<sup>st</sup> BANK CARD HOLDER

---

DATE

---

PRINT NAME OF THE 1<sup>st</sup> BANK CARD HOLDER

**2<sup>nd</sup> Bank Cardholder**

---

SIGNATURE OF THE 2<sup>nd</sup> BANK CARD HOLDER

---

DATE

---

PRINT NAME OF THE 2<sup>nd</sup> BANK CARD HOLDER

## NEIGHBORHOOD COUNCIL FUNDING PROGRAM

### ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
  - i. **Office/Operational**
  - ii. Outreach
  - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/neighborhood-council-funding-program>

***Sample Itemized Budget Allocations for  
Office/Operational Expenditures***

<b>Office/Operational Expenditures Category</b>	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$2,000.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$500.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$2,000.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,500.00</i>
<b>Total Office/Operational Expenditures</b>	<b>\$17,000.00</b>

<div style="text-align: right;">Neighborhood Council</div> <div style="text-align: center;">Annual Budget for Fiscal Year 2020-2021</div>	
<b>Annual Budget Funds</b>	<b>\$32,000.00</b>
<b>Rollover Funds*</b>	
<b>Encumbered Funds*</b>	
<b>Total Annual Budget Funds</b>	<b>55,249.55</b>

Office/Operational Expenditures Category	
<b>Total Office/Operational Expenditures</b>	<b>9,699.55</b>

\*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or approved encumbered funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or encumbered funds. PLEASE NOTE: Encumbered funds are intended only for earmarked expenditures submitted in the "Encumbrance Request Form" and approved by the Funding Program

Outreach Expenditures Category	
Total Outreach Expenditures	18,400

Election Expenditures Category	
Total Election Expenditures	8,150

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	15,000

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	4,000

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	9,699.55
Outreach Expenditures	18,400
Election Expenditures	8,150
General and Operational Expenditures	36,249.55
Neighborhood Purposes Grants (NPG) Expenditures	15,000
Community Improvement Projects (CIP) Expenditures	4,000
TOTAL EXPENDITURES FOR FISCAL YEAR 2020-2021	55,249.55



## NEIGHBORHOOD COUNCIL FUNDING PROGRAM

### LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

#### Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

#### Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

#### Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

**P.O. Box:**

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

**Website Services:**

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	

# Palms Neighborhood Council

## FY 20-21 Proposed Budget

	Total Budget 20-21	Initial Budget	Rollover	Encumbered
<b>100 Office / Operational</b>	%			
Storage Facility	3,132.00	-	-	3,132.00
P.O. Box	204.00	-	-	204.00
Email Addresses	2,016.00	-	-	2,016.00
Newsletter Service	359.88	-	-	359.88
Website Hosting, Maintenance, and Support Services	418.27	-	-	418.27
Meeting Refreshments	800.00	800.00	-	-
Board Retreat / Training	250.00	250.00	-	-
Office Supplies and Equipment	400.00	400.00	-	-
General Operations / Miscellaneous	2,119.40	2,000.00	-	119.40
<b>Subtotal</b>	17.6% <b>9,699.55</b>	<b>3,450.00</b>	-	<b>6,249.55</b>
<b>200 Outreach</b>				
Advertising / Branding / General Outreach	1,500.00	1,500.00	-	-
Community and Outreach Events	1,500.00	1,500.00	-	-
Palms Community Day	10,000.00	-	10,000.00	-
NC Budget Advocates	200.00	200.00	-	-
NC Congress of Neighborhoods	200.00	200.00	-	-
Emergency Funding	5,000.00	5,000.00	-	-
<b>Subtotal</b>	33.3% <b>18,400.00</b>	<b>8,400.00</b>	<b>10,000.00</b>	-
<b>300 Elections</b>				
Election Outreach Expense	8,150.00	8,150.00	-	-
<b>Subtotal</b>	14.8% <b>8,150.00</b>	<b>8,150.00</b>	-	-
<b>400 Neighborhood Purpose Grants</b>				
Neighborhood Purpose Grants	15,000.00	8,000.00	-	7,000.00
<b>Subtotal</b>	27.1% <b>15,000.00</b>	<b>8,000.00</b>	-	<b>7,000.00</b>
<b>500 Community Improvement</b>				
Community Infrastructure / Street Improvements	3,000.00	3,000.00	-	-
Community Beautification and Public Art Projects	1,000.00	1,000.00	-	-
<b>Subtotal</b>	7.2% <b>4,000.00</b>	<b>4,000.00</b>	-	-
<b>Grand Total</b>	<b>55,249.55</b>	<b>32,000.00</b>	<b>10,000.00</b>	<b>13,249.55</b>

We support Councilmember Koretz and Councilmember Ryu's Resolution to oppose AB 235 or other legislative or administrative actions to amend the state law to undercut California Endangered Species Act protections for mountain lions and other imperiled species.

The Palms NC submitted a CIS in February, 2019 that reads:

*“Whereas neighborhood drilling is incompatible with public health and has no place near sensitive land uses such as homes, schools, churches or daycare facilities; and studies show that a buffer of at least 2,500 feet between active oil wells and these sensitive land uses is necessary to protect community health from oil extraction; Whereas the City of Los Angeles is a leader at the forefront of enacting policies to protect the environment and address global climate change, including the Sustainability City pLAn requiring dramatic reductions in GHG emissions with an 80% GHG reduction target by 2050; Whereas the City of Los Angeles has a duty to protect the health and safety of its residents and can use its power over land use and oil operations to protect those residents in this instance; The Palms Neighborhood Council resolves to call on the City of Los Angeles, and the Los Angeles City Council specifically to establish a human health and safety buffer that prohibits oil drilling within one mile of sensitive land uses including homes, schools, early childhood centers, senior centers, hospitals and medical clinics, parks, etc.”*

In addition to the above previously submitted CIS from the Palms NC in February of 2019, the Palms NC urges the City Council to also consider our supplemental comments on council file 17-0447.

As the City Attorney has recently submitted his legal analysis to the Council, we urge the City Council to protect our communities in Los Angeles from the harmful health impacts of oil drilling, recognizing that the BIPOC communities are often most affected. Out of the 1.8 million Californians living near drilling in heavily polluted areas, 92% are from communities of color. We are also aware of homes being built on top of capped oil wells, another unsafe practice that should be prohibited.

Mayor Garcetti's Green New Deal includes reducing oil drilling and creating a buffer zone between oil and gas facilities and communities.

As of August 2018, Council District 5 has [58 Onshore Oil](#) Districts out of the 330 in the City of L.A. We insist that protecting our neighbors and our environment become a priority over oil drilling both onshore and offshore.

We encourage the City Council to approve this motion and to write a resolution in favor of AB-345.

# *Wood Tree Service*

**Date** 1/27/20

Invoice

**Bill To:**

Palms Neighborhood Council

	<i>Unit cost</i>	<i>Quantity</i>	<i>Total</i>
Trim 20 Trees on Motor Just over hanging branches and one dead tree removal.	\$50	20	\$1,000
		Final Invoice	
<b>Balance Due</b>			<b>\$1,000.00</b>

*Please make check payable to Mike Wood.*

Mike Wood  
2913 Sanborn Ave Venice Ca  
90291

Phone: (310) 963-0584



MOTOR AVENUE  
IMPROVEMENT ASSOCIATION

A Voice for Smart Growth

3751 Motor Ave. #341248  
Los Angeles, CA 90034  
P (310) 202-9002  
F (310) 202-0433

[MAIA@motorassociation.org](mailto:MAIA@motorassociation.org)  
[www.motorassociation.org](http://www.motorassociation.org)

## TREE TRIMMING REQUEST

7/1/2020

Dear PNC:

As an integral part of the Palms and Culver City community, it is the goal of the Motor Avenue Improvement Association (MAIA) to ensure that the many needs of our residents and businesses are met.

**The Motor Avenue Improvement Association (MAIA) is requesting funds for trimming of about 19 of the 160 trees along Motor Ave and National Blvd.** These trees in their current conditions cover businesses' signs, have branches that are ripped away by passing busses and trucks, interfere with pedestrian walkways, are now dead and need to be removed, have stumps needed to be grounded down and some that are blocking drivers' lines of sight at several intersections. We have had some problems so wanted to start being proactive and deal with trees on a more regular basis and try to not have the large Irene to Venice mega trimming. Please see the photos of examples below including the tree that was ripped out completely. In the past, the PNC has been our partner in our efforts to maintain these trees. We planted the trees together and have trimmed them. **We hope you can allot 1,000 directly to the vendor to address our current difficulties.** This is just for emergency trimming of low branches. Not to trim the whole tree.

We hope to start working on 50 of the neediest trees (of 150) each year. Trimming these trees will provide a much-needed public service, for which the city and PNC, acting on behalf of the city with funds from this city, should take responsibility. The NC should be involved in infrastructure issues as the city budget is getting squeezed. The city has stopped taking all tree trimming requests from constituents. Those that have said it is an emergency and dangerous have lost the whole tree due to liability issues.

MAIA has reached out to the community and the members of our community have made it clear that these trees need to be trimmed. Properly maintained trees are a valuable asset to the entire community, providing shaded and cool walkways, beautifying the community and bring an aspect of nature back into our densely-populated community. The trees will be trimmed by a certified arborist and in accordance with all city rules and regulations.

The plan moving forward.

Each year MAIA will request a budget of \$2,500 for tree trimming. When possible, this will be supplemented by contributions from local businesses, developers, and other donors. None of this money goes to MAIA but right to the City approved arborist.

In July of each year MAIA will work together with the Green Committee and Area Representatives and possibly the Outreach Committee to identify all trees in Palms that need the most immediate attention for trimming or other maintenance. Photos and locations of the proposed trees will be shared with the board. Trees that have been damaged or that pose safety hazards will receive the highest priority.

The \$2500 budget will cover up to 50 trees depending on size and damage. Tree trimming prices vary by size and species of tree, but usually run around \$500 to 1,000 per tree.

MAIA will continue to explore options to have the city provide tree trimming directly.

The trees will be trimmed by a qualified, Los Angeles City approved arborist who also does work for the City of Santa Monica. The requested funds will go directly to the arborist.

**We respectfully request that the Council fund this request.**

Please do not hesitate to contact me for further information or clarification. You may reach me through our office at 310-202-9002, or through e-mail at [MAIA@motorassociation.org](mailto:MAIA@motorassociation.org)

Sincerely,

Lee H. Wallach  
Director



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Los Angeles, CA 90034

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# INVOICE

**Hayley Stansell**

Los Angeles, CA 90034

ecogardens.info@selvainternational.org

**Invoice No : 00001**

**Date :** 8/2/20

**Customer Name :** Palms Neighborhood Council

[illegible]

Make all checks payable to Hayley Stansell

**THANK YOU FOR YOUR BUSINESS!**

CITY OF LOS ANGELES

CALIFORNIA



**Palms Neighborhood Council  
Planning and Land Use  
Management Committee**

Neal Anderberg, Co-chair  
Kay Hartman, Co-chair  
Alex Ogle, Member  
Jamie Tully, Member



10008 National Blvd. #210  
Los Angeles, CA 90034

[www.palmsnc.la](http://www.palmsnc.la)  
[@palmsnc](https://facebook.com/PalmsLA)

**PALMS NEIGHBORHOOD COUNCIL**

**Planning and Land Use Management Committee Report  
Wednesday, July 8, 2020 – 7:00 p.m.  
Zoom Meeting**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Committee Meeting Date:** July 8, 2020

**Committee Members:** Co-chairs: Neal Anderberg, Kay Hartman; Members: Alex Ogle, Jamie Tully

**Committee Members Present:** Neal Anderberg, Kay Hartman, Joe Eyen, Alex Ogle, Jamie Tully

**Committee Members Absent:** None

**Call to Order:** 7:02 p.m. **Adjournment:** 8:05 p.m.

---

**Proposed Motions for General Assembly Adoption**

**MOTION:**

A. **Committee Reasoning:**

B. **Committee Vote Count:**

---

**Summary of Agenda Item Discussion and Committee Updates**

**Summary of Discussion for Agenda Item II – GENERAL PUBLIC COMMENT:**

- None

**Summary of Discussion for Agenda Item IV.a. – Committee Member Updates:**

- Kay worked with the letter we approved last month, worked on against arguments for AB-1120, and asked planning to update the case file for the Bentley project with our conditions
- Jamie starting taking the mail and she filled in the spreadsheet. There was a lot of mail because it's been a while since anybody picked it up. Kay to ask Helen Tocco what we should do with the mail after we go through it.
- Alex trying to track down the project at Regent and Dunn for presentation to the committee. They keep saying they're not ready. And now starting to track a new Venice project from Wiseman. 10620 Venice. Do they have to tear out the bus shelter?

**Summary of Discussion for Agenda Item IV.b.** – Aviv Kleinman will provide a PLUM update from Councilmember Paul Koretz's office and talk specifically about Council File [20-0844](#).

- Aviv did not show. He was helping someone having a medical emergency.

**Summary of Discussion for Agenda Item IV.c.** – Developer Presentations:

- None.

**Summary of Discussion for Agenda Item IV.d.** – Jamie Tully and Kay Hartman present [SB-1120](#), a bill that is before the Assembly. State Senator Holly Mitchell, who represents Palms, voted for it. The Los Angeles City Council has a motion against it in Council File 20-0002-S101 and another motion for it in Council File 20-0002-S107.

- Postponed until next month.

**Summary of Discussion for Agenda Item IV.e.** – DISCUSSION and compose Community Impact Statement (CIS) for Council Files [20-0002-S101](#) and [20-0002-S107](#). What position do we want the City Council to take on SB-1120 if any?

- Postponed until next month. Kay pointed out that every year there is a Council file xx-0002 where xx is the year. Xx-0002 is where the City council attaches motions and resolutions in support of and against bills at the County/State/Federal level. If we want to know if the City Council is going to take a position on a bill, there will be a sub-motion on xx-0002.

**Summary of Discussion for Agenda Item IV.f.** – Action item update.

1. Document our mission and our goals. Neal and Kay.
  - Document edited in place by stakeholders and committee.
  - Kay moves to approve. Neal seconds. Vote is 4-0. Missions and goals are approved.
2. Create a checklist for evaluating legislation. Neal and Kay.

- Document edited in place by stakeholders and committee.
- Neal says we created this checklist to be efficient with our time. We should focus on things where the vote result is not obvious.

**Summary of Discussion for Agenda Item IV.g. – NOTICE:** The Palms NC Outreach committee will be discussing PLUM outreach at their July 21 meeting.

- Committee members are encouraged to attend.

**Summary of Discussion for Agenda Item IV.h. –** How do we want to keep our Neighborhood Appropriate Development Guidelines up-to-date? How often do we want to review them? See approved version in the supplemental information following the agenda.

- Once a term (every 2 years) or if we notice there are things we want to revisit.

**Summary of Discussion for Agenda Item IV.i. –** Select a bill to deep dive in July.

- Postponed since we postponed this month's bill.

**Confirmation of Next Meeting Date:** August 12, 2020 **Time** 7:00 p.m. **Location** Zoom

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a "Speaker Card" to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, [www.palmsnc.la](http://www.palmsnc.la).

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Los Angeles, CA 90034

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Palms Neighborhood Council  
Business & Beautification  
Committee

Eliot Hochberg, Chair  
[eliot.hochberg@palmsnc.la](mailto:eliot.hochberg@palmsnc.la)  
Andrew Halff, Vice-Chair  
[andrew.halff@palmsnc.la](mailto:andrew.halff@palmsnc.la)

## PALMS NEIGHBORHOOD COUNCIL

**Business & Beautification Committee Report**  
**Wednesday, July 15, 2020 – 7:00 p.m. - 9:00 p.m**  
**Los Angeles Fire Dept. Station 43 – 3690 Motor Avenue, Los Angeles, CA 90034**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Committee Meeting Date: Wednesday, June 17, 2020**

**Committee Members:** Chair: Eliot Hochberg, Vice-Chair: Andrew Halff

**Committee Members Present:** Eliot Hochberg and Andrew Halff (Natasia Gascon, Kalani Whittington)

**Committee Members Absent:** None

**Call to Order:** 7:00pm **Adjournment:** 8:45pm

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### Summary of Agenda Item Discussion and Committee Updates

- I. **CALL TO ORDER & ROLL CALL** (5 min)
  - a. Call to Order (Hochberg)
  - b. Roll Call (Halff)
  - c. Review of code of conduct (Hochberg)
  - d. Agenda preview (Hochberg)
- II. **GENERAL PUBLIC COMMENT/ FUTURE AGENDA ITEMS** (10 min)
  - a. **Kalani:** Walking around the neighborhood, noticed a few boxes that have been graffitied-over. Why are we starting a new Venice Blvd ad hoc committee, when this committee could handle this. Why not focus on what you can accomplish within the year you have left. Have not accomplished much in your first year. In your last year focus on things that can be done. The next council may not take up your long term projects. Focus on what you affect in one years' time.



- b. **Natasia:** What is the plan for Venice Blvd? It is a big street. What are the specific goals of the Venice improvement project. It is a broad plan. What is doable within the time frame and with Covid. For example, there was a plan to beautify the center median. Would like to see the specific plans.

### III. **REPORTS (10 Minutes each)**

- a. Halff
- b. Hochberg: Have gotten some food business on the survey map, and because of that they have been in contact with us, and thus started the process of being in contact with local business. I have been active in posting COVID-related updates on the website.
  - i. Call for applicants to join the B&B Committee: Andrew and I are more business related, getting more people especially those with expertise in beautification/art that would be great. We need more folks for this committee. If you are interested please email me: [eliot.hochberg@palmsnc.la](mailto:eliot.hochberg@palmsnc.la)

### IV. **FOOD SERVICE/BUSINESS SURVEY AND MAP (10 min)**

- a. Modeled after what Culver City did. We have some businesses on there. Could use volunteers to reach out and contact these businesses. Go to palms website under resources.
  - i. Kalani: I wish I had made more effort to call businesses before covid, because they did not want their phone tied up for called-in food orders. Many businesses are not set up for online businesses.
  - ii. Eliot: I agree. I have experienced this with businesses. The best is in person. Emails work well also.
  - iii. Andrew: emails are very effective, and going in person during covid can be challenging or not a good idea.
  - iv. Kalani: Kogi café may not have that space at Overland and Palms. They instead have a truck on the sidewalk. Could we have helped save Kogi café at Overland and Palms. If we could have saved Kogi, that would have been a big win for the NC.
  - v. Eliot: We cannot necessarily help a specific business as an elected board member because it favors one business over another.
  - vi. Kalani: Could have convinced the property owner to keep a good tenant to keep property value up.
  - vii. Natasia: I know that we have renters protection for residents, do we have that for businesses.
  - viii. Eliot: No eviction policy is the same for businesses, not sure about back rent.
  - ix. Andrew: Programs are nearly the same and businesses can get forgiven loans, that were not available to renters, or until recently.
  - x. Natasia: Mom and pop stores would get a boost from extra exposure. Even before covid.
  - xi. Eliot: The challenge is to connect with businesses and demonstrate the value of the neighborhood council.
  - xii. Kalani: The lease was up, and the terms were not great so he left. So sad to see him go. Could be a great PR move to keep him in Palms.

### V. **DISCUSSION: VISION FOR FUTURE OF CRISIS SERVICES (20 min)**

- a. The energy in reforming the police can get lost over the years, but the city and other groups with financial interest stay involved. It is important to keep people involved
  - i. Should have a similar system to the CIS for issues of crisis services.
  - ii. Make a strong statement for the independence of crisis services investigations. The city should, or maybe the county could still do it, to have an independent investigatory body. If a civilian is injured, killed, or harmed by a police officer (or any city employee), the NC should get a notification of that.
  - iii. The NC could be the body that reviews these incidents. Natural fit for the NC

- iv. We should have an independent person (like the Controller for finance) to oversee these incidents
- b. Natasia: Sounds like a civilian oversight committee. Culver city is doing something similar. Are you saying that is what you want the NC to do?
- c. Eliot: That is essentially what I am suggesting. The city has spent a lot of money on the NC, that would be a natural place to start.
- d. Natasia: I think that is a good idea. LA is one of the largest cities in the US. It gets difficult trying to collect data from several departments and jurisdictions. Issues that come from one little neighborhood could be swept under the rug. I think it is a good idea to be hyper local. I support the idea of a civilian oversight committee.
- e. Kalani: What you are stating is all great. It highlights my point that instead of the Venice ad hoc committee. The NC did spend three hours putting together so many CIS for George Floyd. The council chose to focus on the moment and not the movement. Have an ad hoc committee to focus on the issues with police etc. This movement is not important for an ad hoc committee, but the Venice improvement ad hoc committee was formed.
- f. Kay: we are capable of doing more than one thing.
- g. Natasia: Members of a civilian oversight committee in culver city and el Segundo are appointed, not elected.
- h. Andrew: NC are not technically “civilians” we are elected. We cannot serve as a civilian oversight committee. But we could review applications and appoint the members.
- i. Kay: The neighborhood council alliances might serve as a good example. So maybe not one person from each neighborhood council, but some cross pollination.
- j. Natasia: Do we want one oversight committee for the entire city? Or want to stay more local.
- k. Eliot: Better not to have one oversight committee, but also not good to have too many.
- l. Kalani: we are overusing the term to “oversight committee,” this council is supposed to give the stakeholders a voice to city hall. The committee I was thinking about would be more a think tank. Push our ideas through or you do not get elected.
- m. Kay: If you wanted to do something regional, do it though the Westside Regional Council Alliance.

**VI. DISCUSSION: AVAILABLE SERVICES FOR BUSINESS/EMPLOYEES DURING COVID (20 min)**

- a. No comments or questions

**VII. VENICE BLVD. IMPROVEMENT STATUS (10 min)**

- a. Eliot: Venice Blvd from overland to Robertson is all part of Los Angeles, on both sides. Used to be under the county/state, now fully the city in charge. In the next six months to a year Venice blvd will be resurfaced and changed maybe in other ways. The ad hoc committee is here to get input from diverse parties. Important for setting the stage for the next council.
- b. Kay: At the transportation committee meeting two city representatives said there is 13.5 million to dip into for Venice. They are trying to do things without exhausting those funds.
- c. Eliot: This is going through with or without our input
- d. Kalani: Kay makes a good point spread from the ocean to downtown LA will not go very far. If this is confined to making minor improvements then okay. Please do not take away lanes or parking. This is the only surface street six lanes going to the beach and to the inner city.
- e. Natasia: I assume we’re not handling venice blvd with a huge plan like overland that did not go over. Do we have a plan? Specific items? Can I pitch them here?

- f. Kay: I agree with Kalani. Nathan is kind of on another planet in regards to venice blvd. Split vote for taking away lanes. Having the ad hoc committee channels people who may not just come to the transportation committee.
- g. Andrew: **Please, please do not take away a lane. Taking away a lane will be very detrimental to businesses by worsening already horrific traffic. The protected bike lane in marvista is actually more dangerous because of pedestrians hanging out on the bike path and because right turns on red the cars dangerously block the bike path with no way of getting around safely. It takes away a car lane and makes it more dangerous for pedestrians getting in and out of cars. It does more to punish car drivers than help bikers. There is a way to make it safer for bikes without taking away a lane or parked cars.**
- h. Natasia: **Ideas/projects: traffic signal at Hughes avenue protected left turn lane. The blue betties apartment building as an historical landmark (next to the coffee bean). Get the trees in front of the Jurassic Technology cut down for the sidewalk.**
- i. Kay: if the apartment would qualify as a landmark you should go to the planning and land use committee to get that done.
- j. Andrew: Does eminent domain cover the lost value the owner experiences?
- k. Kay: I do not know, but probably not. It has to go through many channels and steps to get it done. Once the motion is made it is in a protected state.
- l. Andrew: Shouldn't a property owner be compensated for losing value due to historical landmark designation. It would be an easier pill to swallow for the owner if they are compensated for losing value. Preserving a historical landmark for the benefit of the community should be a burden borne by the community not the individual owner.
- m. Andrew: **Venice improvement suggestion: Illuminated crosswalks for the left turns from cross streets onto Venice.**
- n. Kalani: **Additional crosswalks between Sepulveda and midfield.** Thank you Kalani and Eliot for bringing to light what Nathan's ideas are.
- o. Natasia: I will also send in writing the idea of adopting the islands on venice blvd.

VIII. **DISCUSSION: WOODBINE PARK KIOSK REPAIR AND UPGRADE PROJECT (5 min)** No new information

- a. There is a kiosk in Woodbine park for physically posting updates. It is in disrepair and not sufficient for our needs. It would be a good project for this committee to repair it, enlarge it. Something we could do before next June.

IX. **DISCUSSION: WESTSIDE COMMUNITY PLAN UPDATE (5 min).** Online seminar tomorrow for the changes on zoning.

- a. **Kay:** Attending the previous one. Four community plans: Palms-Mar Vista-Del Rey is one of the four. They have been incorporating some of the input from the community. They will be having pop-up office hours with the planners.
- b. **Kalani:** Did they mention budget constraints for this project.
- c. **Kay:** It is just re-zoning. No on the ground projects.
- d. **Andrew:** Have they started actually rezoning? Or just changing the definition of zoning
- e. **Kay:** They did mention changing R1 to include putting 2-4 units on, but not changing the zoning map.

X. **DISCUSSION: UPDATING UTILITY BOX PROGRAM (2 min)**

- a. Please report locations and send pictures of graffiti
- b. Mural:
  - i. Kalani: Is it faded? Needs to be cleaned?
  - ii. Andrew: Might be faded
  - iii. Eliot: Lets see if we can get an artist or artists to come out and fix it. May not be feasible during covid.
- c. Natasia: For the utility box program, what is it? A map for the location of these boxes as I suggested via email?

- d. Eliot: No, it is putting a local city map on the box. Perhaps with a decal for Palms, pictures, etc.
- e. Natasia: El Segundo is doing all wraps on their utility boxes. Can give you information on that.

#### **TABLED**

- XI. **DISCUSSION: MANAGEMENT COMPANY WELCOME PROJECT (2 min)**
- XII. **DISCUSSION: COMMUNITY SCHOOL PARKS (2 min)**
- XIII. **DISCUSSION: BUSINESS FLYER (2 min)**
- XIV. **PALMS GATEWAY LIGHTING PROJECT (2 min)**
  - a. **Info:** To higher the team that did the LAX light towers, to do an LED color wash under the palms freeway and train underpass. Color changing mural maybe. Special crosswalk commemorating the original palms train station. The funds are available, but now there has to be a competitive system for contractor designs. Money is already set aside. The DCA and Koretz's office are not focused on this because of Covid, but otherwise it should move forward.
- XV. **CLOSING GENERAL PUBLIC COMMENT(5 minutes, time permitting)**
  - a. Natasia: artofpalmsla.com Cultural asset map of the neighborhood art and assets. Find out more about the palms gateway and lighting project

#### **XVI. Adjournment**

**Confirmation of Next Meeting Date: August 19, 2020 Time: 7 pm Location: Zoom**

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**Palms Neighborhood Council  
Outreach Committee**

Randell Erving, Chair  
Josh Nadel, Vice-Chair  
Eliot Hochberg, Member  
Brendan Patterson, Member  
Danya White, Member  
Kristen Chiarello, Member



10008 National Blvd. #210  
Los Angeles, CA 90034

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## PALMS NEIGHBORHOOD COUNCIL

**Joint Board and Outreach Committee Report  
Tuesday, July 21, 2020 – 7:00 p.m.  
Virtual Zoom Meeting, Los Angeles, CA 90034**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Committee Meeting Date:** July 21, 2020

**Committee Members:** Chair: Randell Erving, Vice-Chair: Josh Nadel, Members: Eliot Hochberg, Brendan Patterson, Danya White, Kristen Chiarello

**Committee Members Present:** Randell Erving, Josh Nadel, Members: Eliot Hochberg, Danya White, Kristen Chiarello, Brendan Patterson

**Committee Members Absent:** None

**Call to Order:** 7:03 p.m. **Adjournment:** 9:07 p.m.

### Proposed Motions for General Assembly Adoption

**Motion:** None

### Introductions:

- Randell got involved because he had free time and wanted to meet his neighbors
- Josh joined a year ago from too many Facebook ads
- Danya joined the NC about a year ago from a postcard via nextdoor app from Nick Grief. It was generic but she didn't realize it at the time but it made her feel wanted
- Eliot joined during 2016 election cycle and has stayed involved since. Joined outreach to get more overall turnout.
- Brendan got involved from making dog poop videos all over Palms and he sent it to Eryn who convinced him to be involved

- Kristen has always been a volunteer and saw a sign for a clean up one day and just kept coming.
- Neal has lived in Palms since 2004 and joined the NC way back then to join the 1<sup>st</sup> Palms NC. Joined to help spend the money better & served 3 terms. PLUM Co-chair
- Kay is the Area A rep. PLUM co-chair. Venice ad hoc committee co-chair. Interested in politics since she was young and all politics is local. She started attending meetings and had no intent to run but thought she could help more by joining rather than just attending.
- Alex O is another PLUM committee member for the last few years. He joined because he has always had a passion for effective land use.
- Natasia has lived in the area for a few years and has been involved throughout her time. She is heavily involved in the local art scene. She made an art & culture map of Palms
- Linda has collaborated with the NC on a town hall for housing in the past. She is part of SORO NC. She said Palms is her model and that our outreach is very effective in her opinion.
- Kalani has been involved in politics since the late 1960s. She has been involved since then to help be a voice to inform people.

## **Summary of Agenda Item Discussion and Committee Updates**

### **Summary of Discussion for Agenda Item II – General Public Comment:**

- Natasia notes that Randell has done a great job with the social media. It gets to a ton of people. Loves the twitter account
- Kalani thinks that social media choices change. She doesn't see more people at meetings though. She wants to see greater recruitment. It's a hard job. Largest turnout was after a shooting incident. She thought covid and zoom would increase attendance but that's been frustrating. How can we reach them?

### **Summary of Discussion for Agenda Item III (A) – Committee Business – Committee member updates**

- Randell has learned a lot about social media since he started a year ago. He know has a better sense of what people engage with and what info they require. He also is focusing on issues from agendas that may help drive attendance. Communicating out what happened in meetings may encourage people to join. We need more videos to explain things. Better graphics may encourage better engagement.
- Randell is putting up the Hootsuite motion in August that was previously approved by this group. #PalmsPride mask encouragement program has started. He thinks slow streets is a good program.. Trying to recruit some more people. Working on Palms food services map. Lastly scorched Palms needs more submission. Kalani

thinks we should have someone riding around doing a live Instagram/FB. Brendan is wondering how long the mask campaign will last “until masks are not needed”. Josh thinks we should do themes for the mask pictures

- Josh wants to do a zoom to inform the NC. People should submit ideas. Zoom events may be the norm for awhile. Eliot does Bingo through work. Says its very fun. Kristen follows some coffee shops who MC for local musicians. They each get 15 min or so. Natasia used to run an open mic show and they have transitioned to zoom. She thinks that could be fun. She thinks the emotion makes a big difference. Kalani “drag bingo” was really fun. Neal has a one man war against the street sweeper debacle & wants to do a zoom cleanup. Kay listens to MOTH radio hour (small but true stories about people). Lots of short Palms related stories. Also town halls. Brendan like bingo but wants a cool prize. Eliot says nonprofit partner can help w prizes.
- Josh thinks we should do several monthly events w regular hosts (pairs). Entertainment, game. Eliot wants a weekend of cleanup w hashtags. Josh wants us to make a map and sign up so people “claim” different streets, corners or areas. Natasia made the art of palms list to do a local art walk or local hashtag.
- Kristen wants to be involved in cleanups. Randell said if you have social media campaign ideas to just send it to him. Kalani wants to do the games idea to replace community day and is easier & uplifting. Neal clarified about the cleanup idea being socially distant friendly. Kay brought the idea of a walking tour on the website. Same as Natasia’s idea. Danya wants to add the art of palms info into newsletter. Josh wants to start w Bingo because it is the easiest to setup. Perhaps w some artists. Eliot & Josh are looking for volunteers
- Randell wants Josh to ask Board members for a “report until now” Annual report stuff too. We will release it when we are ready
- Brendan has Adobe premiere now. He will be working on videos. Randell wants our CISs to have videos. Says it increase engagement on these matters. Wants two by next week. Neal thinks we should make a guided tour. Josh thinks we should divide up art of palms and send branden short videos of each. Eliot has the NCs livestream camera. Natasia is a tv reporter for el Segundo. She will help.
- Kristen has been helping Randell with social media. Will help Kay with advertising for events w the ad hoc committee about Venice. Also generally help with event management. Following all the local politicians. Still calling seniors. Almost up to 2,500. Call parties on Wednesdays.
- Danya has been doing a lot for the newsletter. Slow streets. Art of palms. Emailing Kay about ad hoc venice committee. #PalmsPride masks. Census 2020 info. Covid resources as needed
- Eliot has been working on food services map. A new service for businesses just like food services. Bitly://PalmsBizSurvey Working on google map stuff. All through G-suite for easy transferability. Website update – has spoken w Oliver. Wants to fix some technical things. Will charge for some fixes. Hootsuite can have multiple people make posts w one person as gatekeeper. We need poll workers for

November elections. Art box for google maps as well. Nextdoor likes our posts if we answer questions

**Summary of Discussion for Agenda Item III (B) – Committee Business – Capturing emails from residents interested in the newsletter**

- Eliot says Nathan created an email and survey regarding slow streets. He thinks we should have a methodology to always capture emails for any similar project. Also wants to know status of previous email list
- Helen has been giving Danya & Kristen the email lists. They update the list

**Summary of Discussion for Agenda Item III (C) – Committee Business – Outreach support for PLUM committee:**

- Kay says the PLUM committee is working on some really important things that affect people's lives for a long time. We need to be able to alert people faster and more effectively. Something more than just this committee posting stuff. A web page that they can control.
- Neal says there are so many developments and its often hard to keep track. The committee is stronger and is ready for a better communication platform.
- Alex O wants to help with branded posts wants a map of locations and help for people to arrive at meetings.
- Kay says current webpages for committees are super boring
- Eliot says we can change webpages but there are issues with posting. Challenging to add a blog to what we have. More people making changes is not good.
- Randell says we have a blog on the website. Maybe they can use that.
- Kalani thinks the content should include how much each developer is saving in taxes. Thinks that could interest residents. Kay wants to bring that to PLUM
- Natasia there are other website creation sites. No need for wordpress. Drag and drop. Wix and squaresafe.
- Josh says they should have their own blog linked to the PalmsNC site with reporting capabilities. They should consider a podcast if they need more. Outreach committee can assist in anyway they need

**Summary of Discussion for Agenda Item III (D) – Committee Business – Updating and centralizing outreach materials:**

Randell & Eliot will inventory what we have

**Summary of Discussion for Agenda Item III (E) – Committee Business – Outreach ideas and timeline for NC elections:**



Randell says bring ideas for next month

**Committee Updates:** see above

**New Business – Agenda for next meeting:**

DLANC.org website and changing PalmsNC website – used a company call Halucion

Del Rey & Mar Vista NC web pages should get checked too

PLUM committee website needs

Ideas about Election

**Adjournment:** 9:01 pm

**Confirmation of Next Meeting Date:** August 18, 2020 **Time** 7:00 p.m. **Location** The Internet on Zoom

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CITY OF LOS ANGELES

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**Palms Neighborhood Council  
Venice Blvd Improvement  
Ad Hoc Committee**

Kay Hartman, Co-chair  
Nathan Pope, Co-chair  
Eliot Hochberg, Member  
Jessalyn Waldron, Member

**PALMS NEIGHBORHOOD COUNCIL**



10008 National Blvd. #210  
Los Angeles, CA 90034

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**Venice Blvd Improvement Ad Hoc Committee Report  
Tuesday, July 28, 2020 – 7:00 p.m.  
Zoom Meeting**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Committee Meeting Date:** July 28, 2020

**Committee Members:** Co-chairs: Kay Hartman, Nathan Pope; Members: Eliot Hochberg, Jessalyn Waldron

**Committee Members Present:** Kay Hartman, Nathan Pope, Eliot Hochberg, Jessalyn Waldron

**Committee Members Absent:** None

**Call to Order:** 7:06 p.m. **Adjournment:** 8:53 p.m.

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**Proposed Motions for General Assembly Adoption**

**MOTION:** NONE

A. **Committee Reasoning:**

B. **Committee Vote Count:**

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**Summary of Agenda Item Discussion and Committee Updates**

**Summary of Discussion for Agenda Item III – GENERAL PUBLIC COMMENT:**

- Kalani. Try to complete something in the next 10 months before the end of our term. This council hasn't had many events although it was hit by Covid.

## **Summary of Discussion for Agenda Item IV.a. – Committee Member Updates:**

- Kay took photos west of Motor.
- Eliot. On Venice between Sepulveda and Overland, Palms owns the islands and two lanes on the south side. We don't own the sidewalk on the south side. Eliot is looking to see if there are any Memos of Understanding that might enable us to improve the south side as part of this project. Natasia says that Culver City council member Lee lives on Venice. Natasia says that Media Park is in Palms. Yes, but CC is using it. The agreement about Media Park between Los Angeles and Culver City is close to its expiration date. Culver City wants to extend their use of the park. Los Angeles seems inclined to give them the extension.
- Nathan was approached by LADOT. They want to make some active improvements, like for bikes. They can't do the outreach and want to know if we want to do it. They want to do a road diet for a protected bike lane. StreetsLA is going to repave Venice between Motor and Culver under the ADAPT program within the next 30 days. They will do the striping in paint instead of thermoplast because paint is easy to change. Nothing is changing in the next 30 days except the repaving. Nathan wants to bring this up at the next Palms NC board meeting. Kay prefers it to go through the Transportation Committee first. The City reclaimed Venice from CalTrans 2 years ago. This came with a pot of money, about \$13M. Some of it was spent on the Great Streets project in Mar Vista. Some is being spent on protected left turn lanes.
- Jessalyn took pictures also. Her pictures are from Motor Ave east. She has not uploaded the pictures yet.

**Summary of Discussion for Agenda Item IV.b. – DISCUSS** the previous work done for Overland Blvd (103 pages) and work done for Sherman Oaks by its NC (101 pages). We won't review here because of length. Please be prepared. The discussion is if we want to pattern our output after either one or both of these documents or go our own way.

[\(Re\)visioning Overland](#) [A Vision for Sherman Oaks](#)

- Eliot was impressed with Sherman Oaks. They had big thoughts. They went into depth. What was missing was commentary about what a neighborhood cannot do by itself. We need good input. How long does it take you to drive to work? How often do you have to go to Costco to shop, thus leaving shopping in our community. This kind of conversation didn't happen when they took Venice on a road diet in Mar Vista.
- Jessalyn. Overland has pictures about reaching out at the farmers market. This is a good idea. Use the farmers market and social media. Overland has a walk audit.
- Nathan. We should take a walk audit, a bike audit, and a car audit.
- Kalani doesn't think walking the neighborhood is a bad idea. You get a flavor of the neighborhood and the businesses. Mar Vista Great Streets was done

through the farmers market so she is leery of using the farmers market as outreach. The farmers markets are private. We need to think out of the box about outreach. Put up flag poles.

- Jessalyn wants lights. Kalani says they have them on the center flag poles.
- Nathan says we want to do multiple kinds of outreach multiple times.
- Nathan. We could think of the bicycle project between Motor and Culver as a pilot for our outreach. Reach people where they are.
- Kay says that outreach is not on the agenda so we should move on. She is happy to put it on next month's agenda.
- Natasia. The Overland plan is comprehensive and she likes the focus of pedestrian safety. There are stretches with no crosswalks and lights. The stretch between Girard and Sepulveda.
- Nathan. Both Overland and Venice are on the city's high injury network list.
- Eliot. The slow streets signs give an opportunity to let people know something is changing. People have strong opinions about road diets. We can use this to get stakeholders more involved. Get people riled up.
- Kalani. With regard to creating something that will bring more people in, Mar Vista finds cycling groups come in and create chaos in their related meetings and the locals are not heard. Doesn't believe the city numbers on biking/pedestrian injuries and deaths. Instead of a road diet, use bollards. Pedestrians and bikers also need to take personal responsibility for their safety.
- Natasia. Implement a road diet without telling anybody and let the anger come up.
- Nathan. We need to have an engagement plan. Nothing in Overland got done.
- Jessalyn. Can we get a grad student from UCLA to help? Maybe make a presentation or something. Nathan is on their mailing list and did submit something for this project. And is waiting to hear from them.

**Summary of Discussion for Agenda Item IV.c. – DISCUSS the [MyFigueroa](#) project.** This is another street-specific project. Is there anything to learn that we can emulate and/or avoid?

- Nathan. This took 10 years from idea to implementation. Lots of compromise and politics around it. It is not considered a success. Doesn't work for anybody. There were lawsuits.
- Kay finds the stretch of Figueroa difficult to navigate as a pedestrian
- Eliot thinks it made more changes than the city was ready for. Try to do changes incrementally using a semi-permanent process.
- Nathan. It's a balance. We're facing a climate crisis. People are dying on the street. We need improvements so we can save people. We need to operate quickly in a way that can be changed back if needed.

- Jessalyn. The part about buttons on the crosswalks on Figueroa was telling. Why didn't they do touchless from the start? Nathan says there were doing touchless crosswalks downtown and in Koreatown for Covid but they stopped due to resources.
- Eliot. Have the pedestrian buttons reflect usage at time of day as Irvine did.
- Nathan. They don't do projects like MyFigueroa anymore. This came out of the redevelopment agency that no longer exists.

**Summary of Discussion for Agenda Item IV.d. – BRAINSTORM.** What ideas do we have for Venice Blvd in the short term? The medium term? The long term? How do we want to define short, medium, and long? Some current Venice Blvd photos are [here](#). Be aware of the Palms NC boundary with respect to Venice Blvd as shown on this [map](#). I'm starting with a couple of ideas that were provided by stakeholders.

- Do something with the islands
- Have illuminated crosswalks to make it safer to cross the street at night
- Kay. Work on weed growth in tree wells. Plant something nice around the trees, maybe flowers. Remove and replace dead trees. Should we remove and replace palm trees or let them be? We have empty tree wells that need to be filled. We have some tree wells that are filled with concrete up to the tree trunk. What is the right sized tree well for whatever trees we plant or trees we have now?
- Kay. On the northern side of the street towards the west of Venice Blvd, the electric wires hang low and the trees tangle in them. A very long-term project would be to move the wires underground so the trees can flourish.
- Kay. Can we identify places where murals make sense and incentivize their creation? Kalani says that the mural at The Cleaning Club was painted by an employee. She thinks the neighborhood council should recognize the artist for making it and the business for maintaining it.
- Kay. There are stretches of wide concrete, from setback to curb. It's not attractive. We need to add greenery or something.
- Kay. There are cutouts for driveways that no longer exist in front of the UCLA housing. Can we make curbs so it's clear that people can park there?
- Kay. Make parklets in front of buildings with wide greenery. Add some trees and park benches. It's a way to get green space for community use that is maintained by the property owner and not the City. Nathan adds that in general properties should have active frontage like restaurants and retail. Kay said that PLUM always asks. We don't want to see parking and the like.
- Kay. All bus benches on Venice should have shelters.
- Kay. Encourage businesses to add color and greenery. Mercado El Rosario restaurant is a good example of color. Tara's and Bamboo are good examples of greenery. Shout out to Baja California Tacos for trying, but they need some help with their greenery.

- Kay. The sidewalks are inconsistent. Sometimes wide concrete. Sometimes narrow concrete. Cars are parked on the sidewalk in front of the animal hospital. This shouldn't be allowed. There are places where the sidewalks are buckled and need repair. Someone (I'm sorry I don't know who) looked to Palms Liquor where there is a big open sidewalk, but it's desolate and the bus stop is hard for wheelchairs to maneuver around.
- Kay. There are businesses who have car entry from Venice to their parking and also have alley access. Can we convert those parking lots to alley access only to reduce the number of places where people are turning into and out of Venice?
- Kay. Can parking lots that front Venice be pushed back a little to make room for greenery?
- Kay. At Mentone there is a painted triangle where the slow streets signs are. Can the asphalt be broken up and replaced with low-lying plants?
- Kalani. Once you get on the west side of the freeway, Venice is lined with trees. This is because it is housing. We don't have apartments on the north side. We have businesses. Many of these small building won't be there because of the developments. The businesses cannot be burdened with the cost of putting in a tree. Eliot. If you want a tree in a tree well, you can do it for free but you have to be able to maintain it. Kay suggests an Adopt-a-xx program to help maintain whatever planting we do. Adopt-A-Tree. Adopt-A-Block. Adopt-A-Median. Jessalyn built this into her green business plan.
- Jessalyn. Walkable signs. The Expo station this way. In Santa Monica they put this on the utility boxes. Eliot things we could do something. To wrap a whole box is expensive. They are tricky to remove graffiti. LADOT does not support mixed paint and vinyl wrap. You wrap or you don't.
- Eliot. Palms medallions on our posts. Kay suggested banner flags. Eliot says we can't have them full time.
- Nathan. Connections are important. Like to CC which is just across the street but sometimes difficult to get to because there's no crosswalk or is unsafe.
- Natasia, can people adopt a medium? Kay doesn't know but says we should try after it's fixed.
- Eliot. Palms has a problem with parking. We don't have enough for visiting the businesses. We should build parking structures in exchange for the parking spaces. Build them so they can be repurposed if they are no longer needed. Can we reclaim some sidewalk space for bike lanes? Put electric charging in the parking lots.
- Jessalyn. There are vacant buildings and vacant parcels that are unsightly. Can we get rid of them?
- Nathan. The new community plan has zoning that impacts zoning. Kay said that the planner and project manager for the Palms Community Plan will be at the August 12 PLUM meeting.



- Natasia. Can we pressure developers to do art instead of contributing to the art fund? Can we at least ask them? Eliot says the contribution to the art fund is calculated from the commercial square footage. If they have art that only employees can see it, it counts. We're not getting our cut of the money. We should ask do you intend to use your 1% on site? If not, can we help you to do so? Kay says we don't ask this of developers. Eliot said he talked about it to Jamie and thought it was in the development guidelines. Kay says it is not. Eliot says he will look.
- Years ago Kalani submitted a plan for sculpture art. On Doheny, there is sculpture art to welcome people to West Hollywood. Kay agrees. We should have a welcome to Palms on our east and west boundaries. If we could include a sculpture, that would be great.
- Kalani says that Mar Vista is putting down a mosaic tile sidewalk in front of the library. Kay loves this idea.
- We should discuss homelessness.
- Eliot wants people to take pictures of all 4 sides of the utility boxes around Palms for Business and Beatification. He's looking to clean up any graffiti.

**Confirmation of Next Meeting Date:** August 25, 2020 **Time** 7:00 p.m. **Location** Zoom

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CITY OF LOS ANGELES  
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**Palms Neighborhood Council  
Transportation & Infrastructure  
Committee**

Nathan Pope, Chair  
Kasey Crawford, Vice-Chair  
Francie Stefan, Member  
Christopher Gonzalez Wienberg, Member  
Kay Hartman, Member



10008 National Blvd. #210  
Los Angeles, CA 90034

## **PALMS NEIGHBORHOOD COUNCIL**

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**Transportation & Infrastructure Committee Report  
Thursday, July 9th, 2020 – 7:30 p.m.  
Zoom Meeting**

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**Committee Meeting Date:** June 11, 2020

**Committee Members:** Chair: Nathan Pope, Vice-Chair: Kasey Crawford,  
Members: Francie Stefan, Christopher Gonzalez Wienberg, Kay Hartman

**Committee Members Present:** Nathan Pope, Kasey Crawford, Christopher Gonzalez Wienberg, Kay Hartman

**Committee Members Absent:** Francie Stefan

**Call to Order:** 7:33 **Adjournment:** 9:11

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**Proposed Motions for General Assembly Adoption**

- None

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**Summary of Public Comment**

- Introduction by community member Lindsey

**Summary of Agenda Item Discussion and Committee Updates**

Summary of Discussion for Agenda Item IVa: **Committee Updates**

- Nathan: The committee had two motions pass at the board meeting last month, Repurposing Parking for Bike Share and Speed Limits
- Kay: Board approved the forming of an ad hoc committee to work on Venice Blvd.



## Summary of Discussion for Agenda Item IVb: **DISCUSSION AND POSSIBLE ACTION: Venice Blvd. Community Priorities**

- Background and context of Venice Blvd. presented by representatives from Office of Councilmember Koretz. This is a good time to work on Venice Blvd. given the reduced traffic. The ADAPT program is repaving the Palms part of Venice Blvd. soon. No drastic changes, but we may be able to give the bike lane a little more buffer. Council office wants to know what are our priorities for the Venice Blvd. Reclamation Funds?
- CD5 Transportation Deputy Jay Greenstien: Before we knew ADAPT would repave, we wanted to talk long term about Venice. Protected bike lane would mean a road diet. Talking with CD 11 about Venice being a Metro BRT corridor to move buses more quickly. Metro says that Venice is a candidate. Currently have \$13M from CALTRANS. Rather than take money out of the \$13M, Metro might shoulder some of the cost. Metro could potentially pay for the improvements so we might be able to stretch the \$13M. In conversation with LADOT. Even if we cut into the medium we don't have enough room to make a BRT lane. Maybe make a BRT lane only during peak hours. That would mean no parking during peak hours. Striping is now down with thermoplastics which is difficult to remove. ADAPT repave will be done in paint so it is easier to change.
- There are changes at 3 intersections where they are going to put in protected left turns: Hughes, Clarington, Midvale/Gerard. Funding is identified for all 3 and the Council office is dipping into the \$13M for the other 2. In the queue, but it will be greater than a year until it gets done.
- Jay: Can't say what the public engagement will involve. Has to do with lawsuits against the city. Zoom opens more doors for people to be more involved. DOT needs to collect data on traffic and we don't have recent, reliable data. Doing it now may cause the data to be called into question. LADOT will lead the community engagement with support from the NC and Council Office
- Public Comment:
  - Lindsey: Works with Streets for All. Disappointed we can't get more through ADAPT. Understands the need for public engagement. Wants to give people an option to not drive (BRT/protected bike lane).
  - Kalani: Saw what happened when Great Streets and Vision Zero changed Venice. The people were not fully informed and now the community is divided. LADOT would have been better served to try something temporary and try it, ease into it. Cyclists should make sure they are visible. Why aren't we moving more traffic onto Ballona Creek? When are the projects estimated to start and complete. Our funds are earmarked for bringing Venice into a good state of repair.
- Committee Member Comment:
  - Chris: It sounds good that we have a plan for community engagement. What was insufficient about the outreach about the Mobility 2035 plan that we

- have to go back to the well? Why did it take the ADAPT program to stimulate this?
- Kay: A road diet in Palms is not the same as a road diet in MV because we're closer to the freeway and traffic is impassible now.
  - Kasey: Against the road diet. Venice Overland has terrible traffic. Look at Palms as an example. It's 2 lanes and traffic backs up with people trying to get to the 10.
  - Nathan: Doesn't want traffic to be the only metric. Safety is his #1 concern. Also equity and environment. If we can move the same people by using other means of transportation. Venice is too wide because that leads to speed. Rush hour may have traffic issues, but what about the other 20 hours a day?
  - Venice Blvd. Priorities and Brainstorming
    - What are your top concerns for Venice Blvd.?
      - Pedestrian safety x4
      - bike safety x3
      - Traffic x3 (bus and cars)
      - Bottlenecks, un-cohesive, 6 lanes
      - Air and noise pollution
      - Lack of beautification
    - What are your top 3 Community Priorities for Venice Blvd.?[
      - Protected Bike Lanes x4
      - Maintain all 6 lanes x2
      - Improved Bus Stops x2
      - Sidewalk Improvements x2
      - Enhancements to Existing Crosswalks x2
    - How do we reach the Palms Community?
      - Engage people who are using the slow streets (neighborly informal)
      - Create an event/ruckus
      - Email/social blast with Urgency
      - When things happen is when people engage, push forward, your never going to get complete consensus
      - Online Town Hall
      - Flyers/notifications/Yard Signs/Door Hangers on Venice Blvd
      - Have Neighborhood Council Members reach out to their neighbors
      - Spanish and other languages
      - Temporary Pilot

## Summary of Discussion for Agenda Item IVc: **Palms Slow Streets Outreach**

- Discussion of outreach, messaging for the possible Slow Streets Program
- Palms NC submitted our application in May. Nathan is in conversation with them and the conversation is positive. This could be happening soon. Getting Flyers and Yard-Signs ready
- Kalani: Where are we going to put the signs?
- Kasey: Too many words on the flyer. Kasey does marketing and he will help.
- Lindsey: Which streets?
- Nathan has 20 volunteers to help monitor the signs.

## **Confirmation of Next Meeting**

**Date:** 08/13/20 **Time:** 7:30pm **Location:** Zoom

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July XX, 2020  
Councilmember Paul Koretz  
5th Council District  
200 N. Spring Street, 4th Floor  
Los Angeles, CA 90012

**RE: Repurposing Parking Spaces for Bike Share Station on Motor Ave.**

Dear Councilmember Koretz,

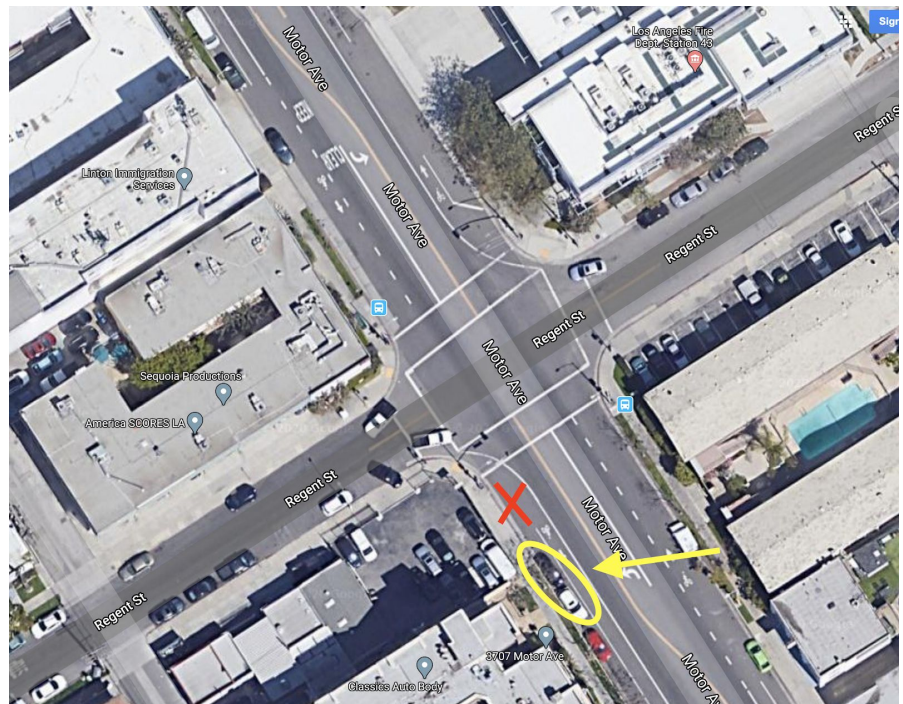
On behalf of the more than 40,000 residents of Palms, the Palms Neighborhood Council (PNC) would like to write in support of LADOT repurposing up to two parking spaces to create a Metro Bike Share station at the Intersection of Motor Ave and Regent St.

The Metro Bike Share Smart Bike system arrived in Palms in March 2019. The system gives the Palms Community an additional sustainable option for getting where they need to go. In late 2019, the Culver City Council committed to expanding the system to their community further increasing the value of the system.

The original Palms station plan included a bike share station at Motor Ave. and Regent St., in-street at a closed-off driveway at 3703 Motor Ave. Unfortunately, that location is no longer viable as the business owner wants to keep the option to reopen it in the future.

The Palms Neighborhood Council has been working with the Council Office, the Motor Avenue Improvement Association, and Metro Bike Share to find an alternative location for this intersection. After exhausting all the alternatives, the only viable option is to repurpose two parking spaces to accommodate the bike share station. The two parking spaces on Motor Ave. immediately south of on the southwest corner of Motor Ave. and Regent St. are recommended for repurposing.

In the interest of completing the original station network plan and bringing service to the heart of the community, the PNC issues this letter in support of LADOT repurposing two parking spaces for the Metro Bike Share Station at Motor Ave. and Regent St. The Palms Neighborhood Council also requests that LADOT evaluate red curbed no parking zones on the surrounding streets to determine if new parking spaces can be created.



June XX, 2020  
Sen. Holly Mitchell  
State Capitol  
Room 5050  
Sacramento, CA 95814

Asm. Sydney Kamlager  
State Capitol  
P.O. Box 942849  
Sacramento, CA 94249-0054

**RE: Roadway Safety and the Zero Traffic Fatalities Task Force (AB-2363)**

Dear Senator Mitchell,

In January of 2020, the Zero Traffic Fatalities Task Force (established under AB-2363) reported its findings regarding California speed limits. It focused on the 85th percentile rule--the requirement that speed limits be set at the 85th percentile of prevailing speeds on the roadway--and the negative safety repercussions of this policy.

On behalf of the more than 40,000 residents of Palms in Los Angeles, the Palms Neighborhood Council (Palms NC) requests you work to enact the recommendations of the task force. In particular, we request your leadership to ensure that urban areas, such as our neighborhood, are given significantly more latitude to set speed limits that make sense for their community.

This issue recently became exceptionally relevant to our community. The City of Los Angeles was forced to raise the speed limits on Venice Boulevard, in accordance with the 85th percentile rule, in order to enforce any limits. This despite the fact that Venice Blvd is already one of the most unsafe streets in Los Angeles and is listed on the Los Angeles "High Injury Network." The Palms NC believes that the speed limit on our streets should be set to prioritize the safety of our neighbors, rather than to accommodate drivers who are unable to follow posted limits.

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**Palms Neighborhood Council  
Green Committee**

Jessalyn Waldron, Co-Chair  
Helen Tocco, Co-Chair  
Kristen Chiarello, Member



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Los Angeles, CA 90034

**PALMS NEIGHBORHOOD COUNCIL**

[www.palmsnc.la](http://www.palmsnc.la)  
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**Green Committee Report  
Thursday, July 23, 2020 – 7:00 p.m.  
Zoom Meeting Online**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Committee Meeting Date:** July 23, 2020

**Committee Members:** Co-Chairs: Jessalyn Waldron, Helen Tocco, Members: Kristen Chiarello

**Committee Members Present:** Co-Chairs: Jessalyn Waldron, Helen Tocco Members: Kristen Chiarello

**Committee Members Absent:** None

**Call to Order:** 7:04 PM **Adjournment:** 8:48 PM

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**Proposed Motions for General Assembly Adoption**

- **MOTION:** To support [CIS 20-0002-S111](#): We support Councilmember Koretz and Councilmember Ryu's Resolution to oppose AB 235 or other legislative or administrative actions to amend the state law to undercut California Endangered Species Act protections for mountain lions and other imperiled species. *(see attached CIS)*
  - **Committee Reasoning:** The committee supports maintaining protections for endangered species.
  - **Committee Vote Count:** 3 yes votes
- **MOTION:** To submit the following CIS in favor of [AB 345](#): *(see attached CIS for the language)*
  - **Committee Reasoning:** The Palms NC previously submitted a similar CIS in February 2019. This new CIS expands on the previous CIS and adds more protections for LA citizens from oil drilling.

- **Committee Vote Count:** 3 yes votes

## **Summary of Agenda Item Discussion and Committee Updates**

### **Summary of Discussion for Agenda Item IV. Committee Business a. Kids Art Bags**

Helen needs to cut boxes and paint cardboard as the next step for the kits. Kristen and Jessalyn suggest recruiting volunteer help through the volunteer facebook group. Helen will reach out for support.

### **Summary of Discussion for Agenda Item IV. Committee Business b. Native Gardening**

“Course”/Presentation: Next month 8/20. Helen will send information about the presentation. To be an hour presentation 7-8 with the meeting to start at 6 PM. Helen working to get invoice from Hayley for the upcoming board meeting so that we can officially vote on it. Social media advertising will need to wait until the board vote.

### **Summary of Discussion for Agenda Item IV. Committee Business c. Green Biz**

Program: Jessalyn had a phone call with the state program and they are working with the sanitation dept at the city and the mayor’s office. They have created two options for the city to choose from. They created a proposal to present to the city. They are on the brink of something happening. The Congress of Neighborhoods is in late September and will be launching the mayor’s toolkit. Their goal is to have all of this finalized and included in the toolkit by September. They are sensitive to the fact that business and restaurants are not operating under normal circumstances right now.

### **Summary of Discussion for Agenda Item IV. Committee Business d. Dog Waste**

Bag Dispensers Update: Helen, Jordan, and Kay picked up boxes from Kay’s garage. The instructions we were given were not adequate. Jessalyn has to drill holes in the backs of the dispensers. She drilled the holes in one. We didn’t have instructions but attempted to install one for two hours and couldn’t get it to work. Jessalyn has been trying to get ahold of Karla since she was the one who designed the mounting solution. It is proving much more difficult and more complicated than expected. We might want to have neighborhood reps help with the installation. Kay offers to ask Jack for help drilling the holes. The metal is ½ inch so the drillbit needs to be a little bigger than that. Lee offered to check with his sign contact at the city and see if they can help with the mounting.

### **Summary of Discussion for Agenda Item IV. Committee Business e. Tree Planting**

Initiatives: Lee sent two invoices but we weren’t able to open the Publisher file. One was supposed to be the original invoice for \$1,000 to trim the branches that are in danger now. \$2,000 for 40 trees at \$50 each was the other invoice and he would like to do that each year, which is a third of the trees each year. If the board wants to include a tree for trimming that would be additional. Each year we would cycle a third of the trees moving forward. The missing piece is the communication with the City 311 involved to trim trees. He asks Helen to call the Forestry Service from 9-5. Their outgoing message says they are taking 0 requests for tree trimming right now. He says he has been trying to get the city folks out to help with development requests too. Kay says she doesn’t think it is the job of the NC to trim the trees and believes it is malpractice when we haven’t put in 311 requests. Lee will send the incident numbers and any other documentation. \$2,500 will cover approximately 50 trees but it may vary depending on the size of the trees.



**Committee Updates:** There is a Volunteer Senior Call Party on Wednesday 7/29.

**Confirmation of Next Meeting Date:** Next meeting will be 8/20/20 **Time:** Changed to 6-8 PM to accommodate native plants for pollinators presentation **Location:** Zoom Meeting

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a "Speaker Card" to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

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EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL [secretary@palmsnc.la](mailto:secretary@palmsnc.la)