

CITY OF LOS ANGELES
CALIFORNIA

**Palms Neighborhood
Council Election Ad Hoc
Committee**

Jeremiah Crane, Chair
Tina Chinakarn, Member



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Los Angeles, CA 90034

www.palmsnc.la
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PALMS NEIGHBORHOOD COUNCIL

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.,

Election Ad Hoc Committee SPECIAL Meeting Agenda
Wednesday, January 13, 2021, 5:30pm PST
Zoom Meeting Online: <https://us02web.zoom.us/j/83679991922>
By telephone: 1(669) 900-6833
Then enter Webinar ID: 836 7999 1922 then press #
Press *9 to raise hand for public comment

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VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Palms Neighborhood Council Planning and Land Use Management Committee meeting will be conducted entirely electronically.

Every person wishing to address the Neighborhood Council must join the zoom meeting at <https://zoom.us/j/8298797115> or dial +1 669 900 6833, and enter 829 879 7115 1531 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting

- I. CALL TO ORDER & ROLL CALL**
- II. INTRODUCTIONS**
- III. GENERAL PUBLIC COMMENT (10 minutes)**
Limited to non-agenda items- up to 2 minutes per speaker, time permitting
- IV. ANNOUNCEMENTS:**
 - a. **DATES:**
 - a. Candidate Filings: **Feb 6, 2021 – March 23, 2021**
 - b. Mail-in Ballot Requests: **April 9, 2021 – June 1, 2021**
 - c. Ballots Sent Out: **May 10, 2021**
 - d. Election Day: **June 8, 2021**
- V. COMMITTEE BUSINESS**

- a. **DISCUSSION AND POSSIBLE ACTION:** Update and discuss progress for soliciting a call for candidates advertising approach, designs, and avenues (i.e. Facebook ads, flyering, lawn signs, post cards, etc).
 - i. Update on yard signs and stickers to update current yard signs
 - ii. Coordinating hand out of yard signs
 - 1. Current Yard Sign Inventory: [See supplemental materials]
 - a. Candidate Posters (35 of various types & 11 in Spanish)
 - b. Election Day Posters (108)
 - iii. Review of election website updates. <http://palmsnc.la/elections/>
 - iv.
- b. **DISSCUSSION AND POSSIBLE ACTION:** Update and planning for outreach for mail in voting in particular to make voters most aware of the change and deadlines.
 - a. Start of social media Campaign
 - i. Make images in Canva
 - b. Producing a Video
 - c. Business cards
 - d. Posting flyers in lobby
- c. **DISCUSSION AND POSSIBLE ACTION:** Planning for Forum and Electioneering training
 - a. Forum
 - i. Trial run
 - ii. Next steps
 - b. Electioneering training
 - i. Setting an Agenda
 - ii. Next steps
- d. **DISCUSSION AND POSSIBLE ACTION:** Using Feather flags for promotion of election
 - a. Purchasing a pair of flags to promote Palms NC and the election \$400 for 2.
 - b. Possible 10' spaced 'march' around the neighborhood
- e. **DISCUSSION AND POSSIBLE ACTION:** Work with local highschoools to run an "assembly" type event to solicit participation from High School to run and vote in election

VI. RECAP ACTION ITEMS AND NEXT STEPS:

VII. Adjournment:

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a "Speaker Card" to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda

that is within the Assembly's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, www.palmsnc.la

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Woodbine Park Kiosk, 3409 S. Vinton Ave, at our website: www.palmsnc.la or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at secretary@palmsnc.la

Palms NC Board and Committee members abide by a code of civility (<http://empowerla.org/code-of-conduct/>). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Secretary at secretary@palmsnc.la

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL secretary@palmsnc.la