

CITY OF LOS ANGELES
CALIFORNIA

**Palms Neighborhood Council
Ad Hoc Bylaws Committee**

Josh Nadel, Co-Chair
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PALMS NEIGHBORHOOD COUNCIL

**Ad Hoc Bylaws Committee Meeting Agenda
Monday, December 13th – 7:00 p.m.**

Zoom Meeting Online at:

<https://us02web.zoom.us/j/82389582845?pwd=R0NtRGR5REVRL0xUSURhRjdXZmU5dz09>

Or via telephone by calling: 1(669)900-6833, Meeting ID: 823 8958 2845, Passcode: 046170

For public comment via telephone press *9

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the September 16, 2021 enactment of the California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Palms Neighborhood Council General, Committee, or Special meeting will be conducted entirely with a call-in option or internet based service option.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

- I. CALL TO ORDER & ROLL CALL**
- II. ANNOUNCEMENTS**
- III. INTRODUCTIONS**
- IV. GENERAL PUBLIC COMMENT**
- V. DISCUSSION AND POSSIBLE ACTION:** Continue discussing existing [Bylaws](#) to new [template](#) from the Department of Neighborhood Empowerment (DONE) (see proposed changes in the supplementals attached to this agenda)
 - a. Article III Boundaries**
 - b. Article V Governing Board**

- c. **Article VI Officers**
- d. **Article VII Committees and Their Duties**
- e. **Article VIII Meetings**
- f. **Article X Elections**
- g. **Article XII Parliamentary Authority**
- h. **Article XIV Compliance**
- i. **Attachment B**

VII. DISCUSSION AND POSSIBLE ACTION: Review other NC ground rules and/or DONE recommendations

VIII. DISCUSSION AND POSSIBLE ACTION: Next meeting dates and times

IX. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a "Speaker Card" to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, www.palmsnc.la

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Woodbine Park Kiosk, 3409 S. Vinton Ave, at our website: www.palmsnc.la or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at secretary@palmsnc.la

Palms NC Board and Committee members abide by a code of civility (<http://empowerla.org/code-of-conduct/>). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Secretary at secretary@palmsnc.la

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL secretary@palmsnc.la

Palms NC Bylaws Committee Proposal For Bylaws Changes

Article III Boundaries

- Section 1 should add the area containing Palms Park because it is contiguous with current boundaries and adds a full sized park to the NC, allowing for more and varied events for residents
- Section 1 should add the Westdale area, whose boundaries are roughly Charnock Road to the South, Sepulveda Blvd to the West, National Blvd to the North, & Overland Ave to the East. Westdale has been a part of Palms for over 70 years, and this would be correcting the NC maps to align with the City maps

Article V Governing Board

- Section 1 should be changed if the Article III changes are approved. One more Residential Area Rep should be added for all of Westdale. One more Business Rep should be added because more businesses are being added. Optionally, one more Community Org rep could be added and a new position representing the Homeowners Association could be added
- Section 1 should also add the following language “Any member of the Board who ceases to be a Stakeholder is required to submit his or her resignation to the Board. However, Board Members who remain stakeholders but whose stakeholder category has shifted may serve out the remainder of their term in the seat to which they were elected or selected.”
- Section 7 should remove the language “without an excused absence” because Palms NC does not have specific criteria for defining excused absences.
- Section 11 should get discussed at the GA as to how the Board wishes to interpret that clause. The Bylaws Committee should send a motion for the next GA meeting.

Article VI Officers

- Section 3 is selection of Officers. Currently stakeholders vote in executive officers, but it could be changed to same number of board seats, but the executive ones would switch to other designations (at large is easy but they could be more specific too). The Board would vote on Executive Officers from the pool of all Board Members. This should be discussed at the Bylaws Committee and possibly should send a motion for the next GA meeting. This would involve changing Article III to match the provisions as well.
- Section 4 deals with Officer terms getting switched annually. This is a further consideration of Section 3 above.

Article VII Committees and Their Duties

- Section 2 should add language to define the time limitations of an Ad Hoc Committee. The Bylaws Committee should consider a limit on number of active Ad Hoc Committees at any one moment in time.

- Section 3C is not clear on whether the President or the Committee Chair should appoint members. It is clear that the Palms NC Board needs to vote on it either way, but language should be added to make that clear whether the President or the Committee Chair appoints committee members.
- Section 3D should add language exempting Ad Hoc Committees from Brown Act requirements as a suggestion from the DONE Bylaws Template

Article VIII Meetings

- Section 2 should add the following language to allow Stakeholders the ability to add agenda items ” Any Stakeholder and/or Board members may make a proposal for action by the Council by submitting a written request to the Secretary/President. Stakeholders can also make such a request during the public comment period of a regular Council meeting. The Secretary/President shall promptly refer the proposal to a Standing Committee or, at the next regular Council meeting, the Board shall either consider the proposal or create an Ad Hoc Committee to consider the proposal. The Council may consider the proposal at a Committee or Board meeting.”
- Section 4 should add the following language about Reconsideration. ”The Board may reconsider or amend its action through a Motion for Reconsideration process defined in its Standing Rules and either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to reconsideration occurred.”

Article X Elections

- Section 6 should remove 6B, 6C, and 6D. 6F should be re-worded to Elections Committee Chair

Article XII Parliamentary Authority

- Section A should remove the phrase “these Bylaws” from that Section

Article XIV Compliance

- Section 3 should change the language from “Shall” to “May”

Attachment B

- Consider adding language that Executive Officers have some status greater than “Stakeholder”. Possibly “Reside, Work, or Own Property” would work better instead.