

CITY OF LOS ANGELES

CALIFORNIA



**Palms Neighborhood Council  
Area Representatives**

Kay Hartman, President  
Tanya Leal, Vice President  
Colin Jaehnke, Secretary  
Ana Garcia Lima, Treasurer  
Jacey Hutchinson, Community Org. Rep  
Vacant, Residential Rep. A  
Charles Miller, Residential Rep. B  
Steven Stanton, Residential Rep. C  
Farshid Ghazavi, Residential Rep. D  
Katrina Kaiser, Residential Rep. E  
Josh Nadel, Business Rep. 1  
Natasia Gascón, Business Rep. 2  
Vacant, Youth Representative

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Facebook: [facebook.com/PalmsLA](https://www.facebook.com/PalmsLA)  
Twitter: [@palmsnc](https://twitter.com/palmsnc)  
Instagram: [@palmsnc](https://www.instagram.com/palmsnc)

**PALMS NEIGHBORHOOD COUNCIL**

**General Assembly Meeting Agenda  
The IMAN Center**

**3376 Motor Ave, Los Angeles, CA 900347 (onsite parking available)  
Wednesday, July 5, 2023 – 7:00 p.m.**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Colin Jaehnke, Secretaria, por correo electrónico al [Colin.Jaehnke@palmsnc.la](mailto:Colin.Jaehnke@palmsnc.la) para avisar al Concejo Vecinal.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1) CALL TO ORDER AND ROLL CALL**

- a. Call to Order (Hartman)
- b. Roll Call (Jaehnke)

**2) SPECIAL ORDERS**

- a. Installation of newly-elected Board of Directors (Oath of Office) (Saldana)
- b. Recognition of out-going Board of Directors and Committee Chairs (Saldana)

**3) ANNOUNCEMENTS**

- a. Thank you again to the previous board and all of their contributions
- b. Save the date for the Congress of Neighborhoods September 23  
<https://www.neighborhoodcongress.la/>
- c. Palms NC Committee Community Resources:
  - i. [Renters Rights and Affordable Housing Advocacy Committee Resource List](#)
  - ii. [Racial and Social Justice Resource List](#)
- d. June 2023 [PLUM Report](#)
- e. The "Venice Boulevard! Explore The Corridor" event is Sunday 7/23 from 2pm to 6pm at Venice and Bagley. Go to [https://www.ciclaviva.org/venice\\_blvd\\_event](https://www.ciclaviva.org/venice_blvd_event) for more information.

- f. The Palms NC is looking for someone to fill the vacancy for Area A Representative. If you live in Area A, are 18 years or older, and are interested in filling this position, please contact Kay Hartman at [kay.hartman@palmsnc.la](mailto:kay.hartman@palmsnc.la). We will announce a formal process for filling this position next month.
- g. The Palms NC is looking for someone to fill the vacancy for Youth Representative. If you are a Palms Stakeholder between the ages of 14 to 17 and are interested in filling this position, please contact Kay Hartman at [kay.hartman@palmsnc.la](mailto:kay.hartman@palmsnc.la). We will announce a formal process for filling this position next month.

**4) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS & MULTIPLE AGENDA ITEM PUBLIC COMMENT**

**5) COMMUNITY & GOVERNMENT REPORTS**

- a. Office of Councilmember Katy Yaroslavsky – Vanessa Saldana [vanessa.saldana@lacity.org](mailto:vanessa.saldana@lacity.org)
- b. Department of Neighborhood Empowerment – Freddy Cupen-Ames [freddy.cupen-ames@lacity.org](mailto:freddy.cupen-ames@lacity.org)

**6) EXECUTIVE REPORTS**

**a. Treasurer**

- i. Palms NC [Budget Report](#)
- ii. **MOTION** to approve the [May 2023 MER](#)
- iii. **MOTION** to approve the [Palms NC Budget](#)
- iv. **MOTION** to approve the [Palms NC Administrative Packet](#)

**7) CONSENT AGENDA ITEMS**

- a. **FUNDING MOTION** to authorize the Palms NC to spend up to \$1150 for a community collaboration day with Palms Elementary School to revitalize its community garden
  - i. The Green Committee voted, and unanimously approved the below motion for consideration of the board: a) **MOTION**: Palms Elementary has a vacant garden space that the school is eager to bring life to as an additional education opportunity for the students, and a community building partnership project with the Palms NC and Palms Elementary. The Palms NC will play a role in funding supplies and co-planning a “Community Planting Day”. The hands-on education for the children at the school will provide invaluable education about biology, nature, growing organic healthy foods, and the importance of sustainability in nature and native plants. Additionally, this school is the heart of Palms families, and this opportunity will allow for great outreach to our local families about civic engagement of the Palms Neighborhood Council. Note: Estimations based on recommendations by Derek Spencer from Palms Elementary, tax, shipping, and inflation may account for price adjustments so the total recommended budget will allow for these factors. A link to the budget with details is [here](#).
- b. **MOTION** to approve the [June 7, 2023 GA minutes](#)
- c. **FUNDING MOTION** to approve a \$350 grant to Mary Beth Caccitolo to paint the utility box at Palms and National Blvd.
- d. **FUNDING MOTION** to authorize the Palms Neighborhood Council to spend up to \$300 for business cards
- e. **FUNDING MOTION** to authorize the Palms NC to spend up to \$4000 for storage expenses at Price Self Storage
- f. **FUNDING MOTION** to authorize the Palms NC to spend up to \$204 for the Palms Neighborhood Council P.O. Box at US 24/7 Postal Center
- g. **FUNDING MOTION** to authorize the Palms NC to spend up to \$2000 for Google Suites to host Neighborhood Council email addresses

- h. **FUNDING MOTION** to authorize the Palms NC to spend up to \$500 for Mail Chimp as the digital newsletter vendor
- i. **FUNDING MOTION** to authorize the Palms NC to spend up to \$750 for IONOS website services
- j. **FUNDING MOTION** to authorize the Palms NC to spend up to \$1500 for General Assembly Meeting refreshments
- k. **FUNDING MOTION** to authorize the Palms NC to spend up to \$200 for Board Retreat / Training
- l. **FUNDING MOTION** to authorize the Palms NC to spend up to \$60 for Gravity Forms
- m. **FUNDING MOTION** to authorize the Palms NC to spend up to \$2000 for advertising and branding
- n. **FUNDING MOTION** to authorize the Palms NC to spend up to \$300 for Adobe DC Pro
- o. **FUNDING MOTION** to authorize the Palms NC to spend up to \$650 for a Hootsuite annual subscription
- p. **MOTION** to approve a development project at [3704 Kelton](#)
- q. **MOTION** to approve Ana Garcia Lima as Financial Officer for the Palms NC
- r. **MOTION** to approve Kay Hartman as Second Signer for the Palms NC
- s. **MOTION** to approve Ana Garcia Lima as first NC Bank Cardholder for the Palms NC
- t. **MOTION** to approve Kay Hartman as second NC Bank Cardholder for the Palms NC
- u. **MOTION** to remove all current committee members from the **Executive Committee** and to appoint Kay Hartman as Chair, Tanya Leal as Vice Chair, Colin Jaehnke as member, and Ana Garcia Lima as member
- v. **MOTION** to continue the **Business and Beautification Committee** as currently comprised for one month, meeting if they are able
- w. **MOTION** to continue the **Communications and Outreach Committee** as currently comprised for one month, meeting if they are able
- x. **MOTION** to continue the **Transportation and Infrastructure Committee** as currently comprised for one month, meeting if they are able
- y. **MOTION** to continue the **Green Committee** as currently comprised for one month, meeting if they are able
- z. **MOTION** to continue the **Racial and Social Justice Committee** as currently comprised for one month, meeting if they are able
- aa. **MOTION** to continue the **Planning and Land Use Management Committee** as currently comprised for one month, meeting if they are able
- bb. **MOTION** to continue the **Homeless Advocacy and Public Service Committee** as currently comprised for one month, meeting if they are able
- cc. **MOTION** to continue the **Renter Support and Affordable Housing Advocacy Committee** as currently comprised for one month, meeting if they are able

**8) NEW BUSINESS**

- a. See Change Institute to discuss the City of Los Angeles Department of Cultural Affairs COVID memorial. [culturela.org/pandemic-reflections](http://culturela.org/pandemic-reflections)

**9) ADJOURNMENT**

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As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make

your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

**Public Posting of Agendas –**

Neighborhood Council agendas are posted for public review as follows:

- Woodbine Park Kiosk, 3409 S. Vinton Ave
- <https://palmsnc.la/>
- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives –**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Access of Records –**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://palmsnc.la/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Colin Jaehnke, Secretary, at [Colin.Jaehnke@NeighborhoodCouncil.org](mailto:Colin.Jaehnke@NeighborhoodCouncil.org).

**Reconsideration and Grievance Process –**

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://palmsnc.la/>.