

CITY OF LOS ANGELES

CALIFORNIA

**Palms Neighborhood Council  
Area Representatives**



Kay Hartman, President  
Tanya Leal, Vice President  
Colin Jaehnke, Secretary  
Ana Garcia Lima, Treasurer  
Jacey Hutchinson, Community Org. Rep  
Reed Hutchinson, Residential Rep. A  
Charles Miller, Residential Rep. B  
Steven Stanton, Residential Rep. C  
Reza Akef, Residential Rep D  
Katrina Kaiser, Residential Rep. E  
Kyle McAuley, Business Rep. 1  
Vacant, Business Rep. 2  
Caris Lee, Youth Representative

10008 National Blvd. #210  
Los Angeles, CA 90034

Email: [info@palmsnc.la](mailto:info@palmsnc.la)  
Website: [www.palmsnc.la](http://www.palmsnc.la)  
Facebook: [facebook.com/PalmsNC](https://facebook.com/PalmsNC)  
X: [@palmsnc](https://twitter.com/palmsnc)  
Instagram: [@palmsnc](https://www.instagram.com/palmsnc)

**PALMS NEIGHBORHOOD COUNCIL**

**General Assembly Meeting Agenda  
The IMAN Center**

**3376 Motor Ave, Los Angeles, CA 90034 (onsite parking available)  
Wednesday, June 5, 2024 – 7:00 p.m.**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Colin Jaehnke, Secretaria, por correo electrónico al [Colin.Jaehnke@palmsnc.la](mailto:Colin.Jaehnke@palmsnc.la) para avisar al Concejo Vecinal.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1) CALL TO ORDER AND ROLL CALL**

- a. Call to Order (Hartman)
- b. Roll Call (Jaehnke)

**2) ANNOUNCEMENTS**

- a. Register for Neighborhood Council Budget Day Saturday, June 15, 2024 at City Hall - [tiny.cc/budgetDay24](http://tiny.cc/budgetDay24)
- b. Palms Neighborhood Council Committees Community Resources:
  - i. [Renters Rights and Affordable Housing Advocacy Committee Resource List](#)
  - ii. [Racial and Social Justice Resource List](#)

**3) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS & MULTIPLE AGENDA ITEM PUBLIC COMMENT**

**4) COMMUNITY & GOVERNMENT REPORTS**

- a. Office of Councilmember Katy Yaroslavsky – Vanessa Saldana [Vanessa.Saldana@lacity.org](mailto:Vanessa.Saldana@lacity.org)
- b. Office of Mayor Karen Bass – Kenneth Miller - [kenneth.g.miller@lacity.org](mailto:kenneth.g.miller@lacity.org)
- c. Office of County Supervisor Lindsey Horvath – Zack Gaidzik [ZGaidzik@bos.lacounty.gov](mailto:ZGaidzik@bos.lacounty.gov)

- d. Office of State Assemblymember Isaac Bryan- Michelle Persoff  
[Michelle.Persoff@asm.ca.gov](mailto:Michelle.Persoff@asm.ca.gov)
- e. Office of State Senator Lola Smallwood-Cuevas – Elizabeth Birks  
[Elizabeth.Birks@sen.ca.gov](mailto:Elizabeth.Birks@sen.ca.gov)
- f. Office of Congress Representative Ted Lieu - Karen Calderon  
[Karen.Calderon@mail.house.gov](mailto:Karen.Calderon@mail.house.gov)
- g. Office of Congress Representative Sydney Kamlager –
- h. Los Angeles Police Department Pacific Division – Senior Lead Officer (SLO) Adrian D. Acosta  
[37285@lapd.online](mailto:37285@lapd.online)
- i. Los Angeles Fire Department Battalion 18 – Chief Shin Black  
[Shin.Black@lacity.org](mailto:Shin.Black@lacity.org)
- j. Department of Neighborhood Empowerment – Vincent Autiero  
[Vincent.Autiero@lacity.org](mailto:Vincent.Autiero@lacity.org)
- k. Other Government Departments and Community Organizations
  - i. [Budget Advocates Report](#)
  - ii. [Motor Avenue Improvement Association](#) Report

## 5) COMMITTEE REPORTS

- a. Public Safety and Social Justice (Chase)
- b. Renter Support and Affordable Housing Advocacy (Wallach)
- c. Business Relations and Public Beautification (Jaehnke)
  - i. [May 7 Minutes](#)
- d. Executive (Hartman)
  - i. [May 22 Minutes](#)
- e. Green (Miller)
  - i. [April 23 Minutes](#)
  - ii. [Community Cleanup Report](#)
- f. Committee on Homelessness (Akef)
- g. Outreach (Leal)
- h. Planning and Land Use Management (Hartman)
- i. Transportation and Infrastructure (Kaiser)

## 6) EXECUTIVE REPORTS

- a. President
  - i. I'm ordering business cards for Reed, Reza, Kyle, and Caris. If you need or want business cards, let me know.
  - ii. March 26, 2025 Neighborhood Council election
    - 1. Non-board committee members are currently ineligible to vote until they complete their Code of Conduct, sign the confirmation sheet, and email a copy to me. As of the time I'm creating the minutes, I have received one signed form.
    - 2. [NC Election handbook](#)
    - 3. We need to form an ad hoc elections committee from people who are not planning to run for reelection
    - 4. Election will be vote-by-mail only to save money
  - iii. The Palms NC is looking for someone to fill the vacancy for
    - 1. Business Representative To qualify for these positions you must own or work in a business in Palms and be 18 years or older. If you are interested in filling one of these positions, please provide a resume and cover letter to Kay Hartman at [kay.hartman@palmsnc.la](mailto:kay.hartman@palmsnc.la) and Colin Jaehnke at [colin.jaehnke@palmsnc.la](mailto:colin.jaehnke@palmsnc.la).

- b. Treasurer
  - i. Palms NC [Budget Report](#)
  - ii. We're voting on a new budget and admin packet so we'll be able to spend money in July. The numbers are not as important right now as having something in place. We can amend the budget later.

**7) REGULAR CONSENT AGENDA ITEMS**

- a. **MOTION** to approve the May 9 [GA Special Meeting minutes](#)
- b. **MOTION** to authorize the Palms Neighborhood Council to submit a [CIS](#) in support of Council File [23-0002-S104](#)
- c. **MOTION** to authorize the Palms Neighborhood Council to submit a [CIS](#) in support of Council File [24-0548](#)
- d. **MOTION** to authorize the Palms Neighborhood Council to submit a [CIS](#) in support of Council File [22-1466](#)

**8) FUNDING CONSENT AGENDA ITEMS**

- a. **MOTION** to approve the March 2024 [MER](#)
- b. **MOTION** to approve the April 2024 [MER](#)
- c. **MOTION** to approve the [2024-2025 Budget](#)
- d. **MOTION** to approve the [2024-2025 Administrative Packet](#)
- e. **MOTION** to authorize the Palms Neighborhood Council to spend up to \$220 for a Publer software subscription
  - i. This is a one year subscription for software to replace Hootsuite whose annual price increased to \$1200
- f. **MOTION** to authorize the Palms Neighborhood Council to spend up to \$130 for a Canva software subscription
  - i. This is a one year subscription

**9) OLD BUSINESS**

- a. **MOTION** to reconsider Palms Middle School teacher's lounge NPG for \$4204
  - i. If the MOTION to reconsider is approved, **MOTION** to approve an [NPG](#) for \$4202 for Palms Middle School teachers' lounge
    - 1. [Project breakdown](#)

**10) NEW BUSINESS**

- a. **MOTION** to reimburse Kay Hartman \$14.78 for water for Family Game Day
  - i. [Receipt](#)
- b. **DISCUSSION** on date for July meeting. Do we want to meet during our regularly scheduled time on July 3?

**11) ADJOURNMENT**

- a. Next meeting is scheduled for July 3, 2024 at 7:00 p.m. in person at the IMAN Center.

**[ALL SUPPLEMENTALS](#)**

---

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

**Public Posting of Agendas –**

Neighborhood Council agendas are posted for public review as follows:

- Woodbine Park Kiosk, 3409 S. Vinton Ave
- <https://palmsnc.la/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives –**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Access of Records –**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://palmsnc.la/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Colin Jaehnke, Secretary, at [Colin.Jaehnke@NeighborhoodCouncil.org](mailto:Colin.Jaehnke@NeighborhoodCouncil.org).

**Reconsideration and Grievance Process –**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://palmsnc.la/>.