

**Neighborhood Council
Outreach Committee**

Tanya Leal, Chair
Steven Stanton, Vice Chair
Katrina M. Kaiser, Member
Ana Garcia Lima, Member

CITY OF LOS ANGELES
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**PALMS NEIGHBORHOOD
COUNCIL**

SPECIAL Joint Board & Outreach Committee Meeting Agenda
Wednesday, January 17, 2024 – 7:00 p.m. to 9:00 p.m.

Fire Station 43
3690 Motor Ave, Los Angeles, CA 90034

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Colin Jaehnke, Secretaria, por correo electrónico al Colin.Jaehnke@palmsnc.la para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer.

JOINT MEETINGS: This meeting is noticed as a special meeting of the Palms Neighborhood Council BOARD and the Outreach COMMITTEE, called by the Outreach Committee Chair, because there may be a majority or a majority of a quorum of the Palms Neighborhood Council Board Members present when these matters are considered. Any action taken will only be an action of the individual Committee present and not an action of the Palms Neighborhood Council as a body.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- I. CALL TO ORDER & ROLL CALL**
 - a. Call to Order
 - b. Roll Call
- II. INTRODUCTIONS**
 - a. Introductions and welcome
- III. GENERAL PUBLIC COMMENT**
 - a. Limited to non-agenda items – subjects related to public outreach issues

IV. COMMITTEE BUSINESS

- a. Committee member updates
- b. DISCUSSION on Topic we'd like to share with the Mayor's team
- c. DISCUSSION of the Committee's vision
- d. DISCUSSION of general social media upkeep and Monthly Newsletter
 - i. Roles and Responsibility of each member
 - ii. Timeline and Frequency of postings and newsletter
- e. DISCUSSION of "You're in Palms" border videos
 - i. Next video– set a date
 - ii. Timeline and Frequency
- f. DISCUSSION of Tabling on November 14, 2023 and POSSIBLE ACTION on next tabling
 - i. Next tabling – set a date and location
 - Culver City Farmers' Market
- g. DISCUSSION and POSSIBLE ACTION on next events
 - i. Tea Time with the President – set a date and location
 - ii. Public Safety Event at Palms Elementary -February 6, 2024
 - iii. Other ideas – set a date
 - Karaoke
 - Happy Hour
 - Family Game Night
 - Bingo
 - Trivia Night
 - Community Cleanup
- h. DISCUSSION of Community Day
 - i. DISCUSSION of Event Date and Theme
 - ii. Ad Hoc Committee
 - MOTION to create an Ad Hoc Committee to work on Community Day.
 - iii. [Link](#) to NC Event Checklist
- i. DISCUSSION and POSSIBLE ACTION on Bus Bench/Bus Shelter Program opportunities
 - i. [Link](#) to Department of Neighborhood Empowerment ("DONE") PSA placements for bus benches or shelters
- j. DISCUSSION and POSSIBLE ACTION on streetlamp banner opportunities
 - i. [Link](#) to city lamp banner website

V. Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

Public Posting of Agendas –

Neighborhood Council agendas are posted for public review as follows:

- Woodbine Park Kiosk, 3409 S. Vinton Ave
- <https://palmsnc.la/>
- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#)

Notice to Paid Representatives –

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Access of Records –

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://palmsnc.la/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Colin Jaehnke, Secretary, at Colin.Jaehnke@NeighborhoodCouncil.org.

Reconsideration and Grievance Process –

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://palmsnc.la/>.