

CITY OF LOS ANGELES

CALIFORNIA

**Palms Neighborhood Council  
Area Representatives**

Kay Hartman, President  
Jeff McIlvain, Vice President  
Anna Schaeffer, Secretary  
Ana Garcia Lima, Treasurer  
Vacant, Community Org. Rep  
Maria Bajenov, Residential Rep. A  
Mateo Acosta, Residential Rep. B  
Richard Kerr, Residential Rep. C  
John Giarratana, Residential Rep D  
Jillian Brandt, Residential Rep. E  
Reza Akef, Business Rep. 1  
Vacant, Business Rep. 2  
Caris Lee, Youth Representative



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Website: [www.palmsnc.la](http://www.palmsnc.la)  
Facebook: [facebook.com/PalmsNC](https://facebook.com/PalmsNC)  
X: [@palmsnc](https://twitter.com/palmsnc)  
Instagram: [@palmsnc](https://www.instagram.com/palmsnc)

**PALMS NEIGHBORHOOD COUNCIL**

**General Assembly Special Meeting Agenda  
The IMAN Center**

**3376 Motor Ave, Los Angeles, CA 90034 (onsite parking available)  
Wednesday, September 3, 2025 – 7:00 p.m.**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Colin Jaehnke, Secretaria, por correo electrónico al [Anna.Schaeffer@palmsnc.la](mailto:Anna.Schaeffer@palmsnc.la) para avisar al Concejo Vecinal.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1) CALL TO ORDER AND ROLL CALL**

- a. Call to Order (Hartman)
- b. Roll Call (Schaeffer)

**2) ANNOUNCEMENTS**

- a. The Neighborhood Council is looking for people to join our committees, especially Business Relations. To join, please send an email expressing your interest to [president@palmsnc.la](mailto:president@palmsnc.la).
- b. Palms Neighborhood Council Committees Community Resources:
  - i. [Renters Rights and Affordable Housing Advocacy Committee Resource List](#)
  - ii. [Racial and Social Justice Resource List](#)

**3) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS & MULTIPLE AGENDA ITEM PUBLIC COMMENT**

**4) COMMUNITY & GOVERNMENT REPORTS**

- a. Office of Councilmember Katy Yaroslavsky – Vanessa Saldana [Vanessa.Saldana@lacity.org](mailto:Vanessa.Saldana@lacity.org)
- b. Office of Mayor Karen Bass –

- c. Office of County Supervisor Lindsey Horvath – Katie Abrams [KAbrams@bos.lacounty.gov](mailto:KAbrams@bos.lacounty.gov)
- d. Office of LAUSD Board of Education Sherlett Hendy Newbill – Jewett Walker, Jr.  
[jewett.walkerjr@lausd.net](mailto:jewett.walkerjr@lausd.net)
- e. Office of State Assemblymember Isaac Bryan- Karen Calderon [Karen.Calderon@asm.ca.gov](mailto:Karen.Calderon@asm.ca.gov)
- f. Office of State Senator Lola Smallwood-Cuevas – Carlos Penilla [Carlos.Penilla@sen.ca.gov](mailto:Carlos.Penilla@sen.ca.gov)
- g. Office of Congress Representative Ted Lieu – Mia Thiagarajan  
[Mia.Thiagarajan@mail.house.gov](mailto:Mia.Thiagarajan@mail.house.gov)
- h. Office of Congress Representative Sydney Kamlager Dove – Jackson Benarroch  
[Jackson.Benarroch@mail.house.gov](mailto:Jackson.Benarroch@mail.house.gov)
- i. Los Angeles Police Department Pacific Division – Senior Lead Officer (SLO) Adrian D. Acosta [37285@lapd.online](mailto:37285@lapd.online)
- j. Los Angeles Fire Department Battalion 18 – Chief Shin Black [Shin.Black@lacity.org](mailto:Shin.Black@lacity.org)
- k. Department of Neighborhood Empowerment – Helena Doub [helena.doub@lacity.org](mailto:helena.doub@lacity.org)
- l. Other Government Departments and Community Organizations
  - i. Community Forest Advisory Committee
  - ii. Budget Advocates

## 5) COMMITTEE REPORTS

- a. Business Relations (Hartman)
- b. Education/Youth/Community (Hartman)
  - i. [August 19, 2025 Meeting Minutes](#)
- c. Executive (Hartman)
  - i. [August 27, 2025 Special Meeting Minutes](#)
- d. Green (Miller)
  - i. [June 24 Meeting Minutes](#)
- e. Outreach (Hartman)
  - i. [August 11, 2025 Meeting Minutes](#)
- f. Planning and Land Use Management (Hartman)
  - i. [August 13, 2025 Meeting Minutes](#)
- g. Transportation and Infrastructure (Kaiser)
  - i. [July 10, 2025 Meeting Minutes](#)
  - ii. [August 14, 2025 Meeting Minutes](#)
- h. Unhoused and Public Safety (Akef)
  - i. [August 25, 2025 Meeting Minutes](#)

## 6) EXECUTIVE REPORTS

- a. President
  - i. The Neighborhood Council is looking for people to fill the roles of Secretary, Community Based Organizations Representative, and Business Representative. Please send a resume and cover letter to [president@palmsnc.la](mailto:president@palmsnc.la) to apply. Board members are also welcome to apply.
  - ii. We will be forming an ad hoc committee to address the bylaws and standing rules. If you are interested in joining this committee, please contact Kay Hartman, [president@palmsnc.la](mailto:president@palmsnc.la).
  - iii. Looking for somebody to be the alternate representative to the Los Angeles Neighborhood Council Coalition - LANCC (meets the first Saturday at 10:00 a.m. on Zoom). If you are interested in this position, please contact Kay Hartman, [president@palmsnc.la](mailto:president@palmsnc.la).

- iv. Looking for somebody to be the first alternate representative to the Westside Regional Alliance of Councils – WRAC (meets the third Monday at 6:30 p.m. on Zoom). If you are interested in this position, please contact Kay Hartman, [president@palmsnc.la](mailto:president@palmsnc.la).
- v. Looking for somebody to be called to serve on grievance panels
- vi. Register for this year's Congress of Neighborhoods September 27  
<https://www.neighborhoodcongress.la/>
- vii. A reminder to committee chairs that committee members who are not members of the board and who have not previously signed the Code of Conduct need to do so. Please scan the signed document and email it to [president@palmsnc.la](mailto:president@palmsnc.la). Let Kay know if you have any questions.
- viii. We are losing our Secretary this month. Until we find a new Secretary, the tasks are divided among those who volunteered and the Executive Committee. You can view the assignments [here](#).
- b. Treasurer
  - i. Palms NC [Budget Report](#)

## 7) REGULAR CONSENT AGENDA ITEMS

- a. **MOTION** to remove Casey Crawford from the Transportation and Infrastructure Committee and thank him for his service
- b. **MOTION** to remove Jeff Mcilvain from the Transportation and Infrastructure Committee
- c. **MOTION** to remove Jeff Mcilvain from the Education/Youth/Community Committee
- d. **MOTION** to authorize the Palms Neighborhood Council to send a [letter](#) regarding the broken sidewalk at Tabor and Clarington
- e. **MOTION** to authorize the Palms Neighborhood Council to send a [letter](#) requesting a crosswalk at Overland and Tabor
- f. **MOTION** to authorize the Palms Neighborhood Council to send a [letter](#) requesting protected left turns and all-pedestrian signal phase at Palms and National/Expo
- g. **MOTION** to authorize the Palms Neighborhood Council to submit a [CIS](#) to support if amended [Council File 10-2468-S2](#) regarding Zone Zero landscaping requirements for defensible space
- h. **MOTION** to authorize the Palms Neighborhood Council to submit a [CIS](#) in support of [Council File 25-0002-S44](#) regarding state legislation to make polluters pay for climate crisis damage
- i. **MOTION** to authorize the Palms Neighborhood Council to submit a [CIS](#) to oppose unless amended [Council file 25-0962](#) and [Council File 25-0974](#) regarding the ShadeLA program adoption by the City of Los Angeles
- j. **MOTION** to authorize the Palms Neighborhood Council to submit a neutral [CIS](#) to the Charter Reform Commission
- k. **MOTION** to authorize the Palms Neighborhood Council to submit a [CIS](#) in support of [Council File 25-0642](#) to study the feasibility of eliminating off-street parking requirements for businesses
- l. **MOTION** to authorize the Palms Neighborhood Council to support the WRAC position on [Council File 25-0848](#) to receive report backs on compliance with AB 747 including a list of evacuation plans and timeline and funding study for completing remaining updates, a list and evaluation of evacuation routes in CD 11 high risk areas, and plans to improve evacuation route infrastructure
  - i. <https://westsidecouncils.com/motion/support-cf-25-0848-expedite-after-action-reports/>

- m. **MOTION** to approve a Conditional Use Permit for a full liquor license for Lobster and Beer at 3456 Motor Ave
- i. <https://planning.lacity.gov/pdiscaseinfo/search/casenumbr/ENV-2025-3594-CE>
  - ii. <https://planning.lacity.gov/pdiscaseinfo/search/casenumbr/ZA-2025-3593-CUB>
  - iii. [https://drive.google.com/file/d/1HgrrHuNgEA1u50BTliv5mmb02CEXOrFU/view?usp=drive\\_link](https://drive.google.com/file/d/1HgrrHuNgEA1u50BTliv5mmb02CEXOrFU/view?usp=drive_link)

#### **8) FUNDING CONSENT AGENDA ITEMS**

- a. **MOTION** to approve the [August 6, 2025 GA Meeting Minutes](#)
- b. **MOTION** to authorize the Palms Neighborhood Council to pay StreetsLA [\\$100](#) for the May 2025 Community Day
  - i. They sent a final bill. We need a vote since it's a new fiscal year and we can't use the last fiscal year's Community Day spending motion.
- c. **MOTION** to authorize the Palms Neighborhood Council to spend up to \$7 for mailers/envelopes
  - i. This is to mail certificates of appreciation to previous board members who moved away
- d. **MOTION** to authorize the Palms Neighborhood Council to spend up to \$20 for postage to mail certificates of appreciation to previous board members who are no longer in Los Angeles
- e. **MOTION** to authorize the Palms Neighborhood Council to spend up to \$35 for paper plates and napkins
  - i. We're getting low for the GA pizza

#### **9) OLD BUSINESS**

- a. **SWEAR IN** Caris Lee

#### **10) NEW BUSINESS**

#### **11) ADJOURNMENT**

- a. Next meeting is scheduled for October 1, 2025 at 7:00 p.m. in person at the IMAN Center.

#### [ALL SUPPLEMENTALS](#)

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As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

#### **Public Posting of Agendas –**

Neighborhood Council agendas are posted for public review as follows:

- Woodbine Park Kiosk, 3409 S. Vinton Ave
- <https://palmsnc.la/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

#### **Notice to Paid Representatives –**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

#### **Public Access of Records –**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://palmsnc.la/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Colin Jaehnke, Secretary, at [Anna.Schaeffer@NeighborhoodCouncil.org](mailto:Anna.Schaeffer@NeighborhoodCouncil.org).

**Reconsideration and Grievance Process –**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://palmsnc.la/>.