

CITY OF LOS ANGELES

CALIFORNIA

**Palms Neighborhood Council
Area Representatives**

Kay Hartman, President
Jeff McIlvain, Vice President
Vacant, Secretary
Ana Garcia Lima, Treasurer
Vacant, Community Org. Rep.
Maria Bajenov, Residential Rep. A
Mateo Acosta, Residential Rep. B
Richard Kerr, Residential Rep. C
John Giarratana, Residential Rep. D
Jillian Brandt, Residential Rep. E
Reza Akef, Business Rep. 1
Vacant, Business Rep. 2
Caris Lee, Youth Representative



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PALMS NEIGHBORHOOD COUNCIL

**General Assembly Meeting Agenda
The IMAN Center**

**3376 Motor Ave, Los Angeles, CA 90034 (onsite parking available)
Wednesday, December 3, 2025 – 7:00 p.m.**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Kay Hartman, Presidente, por correo electrónico al Kay.Hartman@palmsnc.la para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

1) CALL TO ORDER AND ROLL CALL

- a. Call to Order (Hartman)
- b. Roll Call (Hartman)

2) ANNOUNCEMENTS

- a. Please join us for a Community Cleanup, Sunday, December 14 from 9:00 a.m. to 3:00 p.m., meeting at Palms Station, 10021 National Blvd.
- b. The Neighborhood Council is looking for people to fill the roles of Secretary, Community Based Organizations Representative, and Business Representative. Please send a resume and cover letter to president@palmsnc.la to apply. Board members are also welcome to apply.
- c. The Neighborhood Council is looking for people to join our committees. See our list of committees on our website at <https://palmsnc.la/committees/>. To join, please send an email expressing your interest to president@palmsnc.la.
- d. Palms Neighborhood Council Committees Community Resources:
 - i. [Renters Rights and Affordable Housing Advocacy Committee Resource List](#)

ii. [Racial and Social Justice Resource List](#)

3) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS & MULTIPLE AGENDA ITEM PUBLIC COMMENT

4) COMMUNITY & GOVERNMENT REPORTS

- a. Office of Councilmember Katy Yaroslavsky – Vanessa Saldana Vanessa.Saldana@lacity.org
- b. Office of Mayor Karen Bass – Jennifer Hull jennifer.hull@lacity.org
- c. Office of County Supervisor Lindsey Horvath – Katie Abrams KAbrams@bos.lacounty.gov
- d. Office of LAUSD Board of Education Sherlett Hendy Newbill – Jewett Walker, Jr. jewett.walkerjr@lausd.net
- e. Office of State Assemblymember Isaac Bryan- Karen Calderon Karen.Calderon@asm.ca.gov
- f. Office of State Senator Lola Smallwood-Cuevas – Carlos Penilla Carlos.Penilla@sen.ca.gov
- g. Office of Congress Representative Ted Lieu – Mia Thiagarajan Mia.Thiagarajan@mail.house.gov
- h. Office of Congress Representative Sydney Kamlager Dove – Jackson Benarroch Jackson.Benarroch@mail.house.gov
- i. Los Angeles Police Department Pacific Division – Senior Lead Officer (SLO) Adrian D. Acosta 37285@lapd.online
- j. Los Angeles Fire Department Battalion 18 – Chief Shin Black Shin.Black@lacity.org
- k. Department of Neighborhood Empowerment – Helena Doub helena.doub@lacity.org
- l. Other Government Departments and Community Organizations
 - i. Community Forest Advisory Committee
 - ii. Budget Advocates

5) COMMITTEE REPORTS

- a. Community Engagement (Hartman)
 - i. [November 20, 2025 Meeting Minutes](#)
- b. Executive (Hartman)
 - i. [November 19, 2025 Meeting Minutes](#)
- c. Green (Miller)
 - i. [October 28, 2025 Meeting Minutes](#)
- d. Planning and Land Use Management (Hartman)
- e. Transportation and Infrastructure (Kaiser)
 - i. [November 13, 2025 Meeting Minutes](#)
- f. Unhoused and Public Safety (Akef)

6) EXECUTIVE REPORTS

- a. President
 - i. The Neighborhood Council is looking for people to fill the roles of Secretary, Community Based Organizations Representative, and Business Representative. Please send a resume and cover letter to president@palmsnc.la to apply. Board members are also welcome to apply.
 - ii. Looking for somebody to be the first alternate representative to the Westside Regional Alliance of Councils – WRAC (meets the third Monday at 6:30 p.m. on Zoom). If you are interested in this position, please contact Kay Hartman, president@palmsnc.la.
 - iii. A reminder to committee chairs that committee members who are not members of the board and who have not previously signed the Code of Conduct need to do so. Please scan the signed document and email it to president@palmsnc.la. Let Kay know if you have any questions.

- iv. We are lost our Secretary in September. Until we find a new Secretary, the tasks are divided among those who volunteered and the Executive Committee. You can view the assignments [here](#).

- b. Treasurer

- i. Palms Neighborhood Council [Budget Report](#)

7) REGULAR CONSENT AGENDA ITEMS

- a. **MOTION** to approve the [November 5, 2025 General Assembly Council Meeting Minutes](#)
- b. **MOTION** to approve the [November 5, 2025 Special General Assembly Meeting Minutes](#)
- c. **MOTION** to authorize the Palms Neighborhood Council to send a [letter](#) to the Department of Recreation and Parks objecting to the recent planting of non-native trees in the parking lot area of Rio de Los Angeles State Park
- d. **MOTION** to authorize the Palms Neighborhood Council to send a [letter](#) to the LA Unified School District and the Department of Recreation and Parks supporting Resolution 101-24 of the California Medical Association
- e. **MOTION** to authorize the Palms Neighborhood Council to hold Palms Community Day on May 2
 - i. There's no budget yet. The Community Engagement Committee wants to secure a date on our calendar.

8) FUNDING CONSENT AGENDA ITEMS

- a. **MOTION** to authorize the Palms Neighborhood Council to spend up to \$2000 for audio equipment for GA meetings
 - i. [Budget breakdown](#)
- b. **MOTION** to authorize the Palms Neighborhood Council to hold a Youth Arts and Crafts Fair on February 28, 2026 at Woodbine Park with a budget of \$500.
 - i. Budget will include certificates of participation and thanks. Snacks/water if needed will also come from this budget.

9) OLD BUSINESS

- a. **DISCUSSION** December 7 Metro Ride-Along to LAX status
- b. The Outreach Committee would like to see us table once a month. It is asking each committee to pick a time to staff a table and talk to stakeholders. Sign up in [this spreadsheet](#)

10) NEW BUSINESS

- a. **MOTION** to authorize the Palms Neighborhood Council to support LADOT's Westwood Blvd Safety and Mobility Project
- b. **MOTION** to authorize the Palms Neighborhood Council to serve as the site coordinator for the 2026 Homeless Count
 - i. We would operate within Palms only.
 - ii. We need a volunteer to serve as the Deployment Site Coordinator operating out of the Culver Palms Church of Christ.

11) ADJOURNMENT

- a. Next meeting is scheduled for January 6, 2025 at 7:00 p.m. in person at the IMAN Center.

[ALL SUPPLEMENTALS](#)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure

availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

Public Posting of Agendas –

Neighborhood Council agendas are posted for public review as follows:

- Woodbine Park Kiosk, 3409 S. Vinton Ave
- <https://palmsnc.la/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives –

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Access of Records –

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://palmsnc.la/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kay Hartman, President, at Kay.Hartman@NeighborhoodCouncil.org.

Reconsideration and Grievance Process –

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://palmsnc.la/>.